THE MOUNT WOLF BOROUGH COUNCIL MEETING

AUGUST 11, 2026

The Mount Wolf Borough held a meeting on Tuesday, August 11, 2026. President Michael Barlett called the meeting to order at 7:00 p.m.

ATTENDANCE:

The following Council Members were present: Larry Murray Jr., Mayor Josh Parish, President Michael Barlett, Vice President Dennis Naylor, Dan Schleig, and Todd Hess

Official: Attorney: Mackenzie DeVita

Treasurer: Jennifer Reiner, Secretary: Kimberly Kunkle, Maintenance worker: Blane Bowers, Engineer: Chris Owens

ABSENT: Brian McKenna, and Travis Altland

APPROVAL OF MINUTES AND AGENDA:

Hess/Schleig motion to approve the agenda, motion passed unanimously.

Naylor/Schleig motion to approve the minutes from the Regular Council meetings held on July 14th and the Regular/Committee meeting held on July 28th, motion passed unanimously.

VISITORS: Chief Bryan Rizzo, YCRPD

PUBLIC COMMENTS:

Chief Bryan Rizzo attended the meeting to see if there was anything that needed to be addressed. Josh Parish mentioned that there is a concern with school starting back up and people getting heavy footed. Michael Barlett thanked Chief Brian Rizzo for the mobile radar that is set up. Dennis Naylor asked Chief Bryan Rizzo if there was anything going on in the neighboring township that Mt. Wolf Borough should be aware of, and he said no. Josh Parish asked if PD could ask the township for better signage at Gravel Hill Road for trucks over certain length since there are many times that they get stuck and need to back up. Chief Bryan Rizzo said that he'll mention something to Shane. Michael Barlett asked Chief Bryan Rizzo how the budget is going and he said that they are working on it now. Dennis Naylor asked how their manpower is and Chief Bryan Rizzo said that it's right where they want it to be. Michael Barlett mentioned that they talked briefly about putting in speed bumps and asked Chief Bryan Rizzo to let them know if he has any suggestions. Dennis Naylor mentioned the possibility of a removal speed bump that could be placed on Chestnut Street and removed in the wintertime when they plow.

PUBLIC WORKS REPORT:

Naylor/Schleig motion to authorize putting the backhoe out for bid, motion passed unanimously. Kimberly Kunkle will prepare and submit the legal notice for advertising.

Blane Bowers reported on the following:

- Maple Street is finished as far as painting. He's making his way on Walnut Street towards the VFW. He'll probably need at least 3 to 4 more buckets to get everything painted.
- The pickup is due for inspection. It runs out at the end of the month. Keith wants to know if they have to take it to the garage in the borough or if they can take it to Beshore's. Michael Barlett said he wouldn't see why they can't take it to Beshore's, or Brooks-Huff, or anywhere. Dennis Naylor said that if there is any warranty work then they should take it to Beshore's. Michael Barlett asked if they fixed the hood and Blane said yes.
- They need new insurance cards because they run out next month. Michael Barlett said that they should be sending them here in the next couple weeks and that he's sure Jenn is keeping an eye on that and will see that they get them.
- He has a complaint regarding weeds and grass on the curbs. He's spending a lot of time weed whacking to be able to paint. Michael Barlett said that in the future we should have the mayor send a letter to the residents letting them know that they have 30 days to take care of the overgrown weeds and grass. Dennis Naylor suggested that something be put on the website as a reminder.
- He fixed the tire swing again.
- We need to get rid of the big pile of stone on the blacktop as soon as possible. The kids are taking stones and putting them all over the pavilion. They are also throwing chucks of blacktop into the grass. Dennis Naylor said that they can take the stones over to Forge Hill's. Michael Barlett also suggested spreading it on the path or asking the guys that are working there if they want them.
- The gas line markers on 4th Street by the sidewalk are busted off. They notified the gas company, who came and placed an orange cone over it. Someone has taken the cone and now the wires are just sticking up out of the ground. Michael Barlett asked Jennifer Reiner for contact information for someone at the Gas Company so that he can give them a call.
- Keith got things together for the inspection for the backflow valves.

Dennis Naylor brought up moving the backhoe so that it's not sitting at the park when the kids go back to school. Michael Barlett said that it has to be accessible for people to check it out since it's going to be put up for bid. Josh Parish suggested parking it out on the street in front of the borough building.

ENGINEERS REPORT:

Chris Owens reported on the following:

- He has a copy of the full contract specifications for this year's street project to be kept in a file here at the borough office. He'll keep a copy and the contractor will have a copy. He hasn't heard from the contractor yet. They did take their notice to proceed, and they have until early October.
- Next week will be the MS4 inspection with DEP. They are looking for the MS4 binder. It will need to be available when the inspector arrives. If they don't find it, he'll have to print out the documents for the inspection.
- He saw Seth Predix and was told that when they know the dates of when the paving will be done by the school if they let him know then he will let all the residents know that they will need to park elsewhere that day.

Dennis Naylor reported that they had to dig up Bear Alley. It was an add on to the Sewer Authority project that they are working on due to some blockages in the line between 3rd and 4th Streets. Chris Owens said that no one lets him know when they are finished with the work so that he can do the inspection. Kimberly Kunkle will set up a reminder to reach out to the applicant a month before the permit expiration date to confirm project completion so that Chris Owens can perform the required inspections.

Michael Barlett mentioned that they are working on putting together spec ideas for the maintenance building expansion.

SOLICITORS REPORT:

Mackenzie DeVita attended the meeting on Devon Myers behalf.

Mackenzie DeVita reported on the following:

- Manchester Borough wants to put their refuse collection out for bid. They are unhappy with the overall services of the current contract that they have. Michael Barlett stated that Mt. Wolf Borough and Manchester Borough are currently under a joint contract. Since it's not on our agenda, we can't authorize anything. This can be added to next month's agenda. Michael Barlett is going to call Manchester Borough.
- Review fee resolution to include an application fee for flood plain management will be pushed to September.
- She asked if council members had a chance to review the NEYCSA Intermunicipal Agreement and if they have any questions. Michael Barlett said that his opinion is that the sticking point is the unanimous dissolution of the organization. Council members agreed with Michael that it should be unanimous. Todd Hess said that it should not have gone this long without an agreement.
- Peter Ruth emailed Devon about the Sewer Authority's work on S 6th and S 7th Street and the curb-to-curb restoration of the pavement. Basically, his position is that they do not want to restore the pavement from curb-to-curb because they think that it would be unfair to restore the pavement to a better condition than it was before they started the work. He doesn't want to spend extra funds on doing that. He's saying that they relied on an old ordinance that doesn't require them to do curb-to-curb restoration. Mackenzie said that since the updated ordinance was already codified the new ordinance would apply so CGA

Law feels that there is legal ground for Mt Wolf Borough Council to require that the new ordinance be followed. Council members agreed that there should be no exceptions and that they must follow the ordinance like everyone else. They have already participated in projects that followed the new ordinance so they are aware and should be following the correct ordinance.

Michael Barlett said that the Block Grant Program only needs to be voted on if they want to be excluded. No action at this time.

Hess/Murray Jr. motion to authorize CGA to send the notice and schedule a hearing for the building located at 168 Maple Street, motion passed unanimously.

ZONING OFFICER REPORT:

Kimberly Kunkle reported that Jennifer Reiner and herself have a meeting scheduled with Abigail Miller and Truman Heberlig of Barry Isett & Associates for August 19th to review procedures and ensure a smooth transition since Jodi Heffner is no longer working at Barry Isett.

SECRETARY'S REPORT:

No Report

TREASURER REPORT:

Payment of Bills ~ Report of Finances ~ Receipt of Payments

Hess/Schleig motion to approve the payment of bills, report of finances, and receipt of payments, motion passed unanimously.

Jennifer Reiner highlighted the following from her report:

- She invoiced:
    - East Manchester Township for their portion of the workman's comp insurance.
    - Northeastern School District for the crossing guard for the previous year and the mulch.
- She sent the donation to Eagle Fire Company.

Michael Barlett asked how things are going with Ellis Pest Control and their quarterly treatments. Jennifer Reiner said that everything is going well.

Jennifer Reiner also reported on the following:

- Charles emailed her, Josh, & Michael that the Northeastern School District has a parcel that was reassessed for exemption of the property taxes. She said that they haven't reached out to the borough office yet requesting a refund. A refund cannot be authorized until official paperwork is received.

- She took the new ariel photo to Staples to try to get it put on foamboard. They told her that it's too big for their laminator and that she could try Print-O-Stat. Michael Barlett said that we are good for now and thanked Jenn for trying.

Michael Barlett asked Jennifer Reiner to see if we have anything on file for Flo for the clearances needed under the Child Protective Services Law so that they can move forward with her application. He also asked if she had opportunity to reach out to the police regarding getting someone out to replace Flo as crossing guard if she is off. Jennifer Reiner said that it's Lieutenant Arthur Archambeault that she herself or Kim will contact for coverage. We will also communicate to Flo that she needs to let us know the dates that she's unavailable in advance so that we can arrange coverage.

MAYOR'S REPORT:

Mayor Josh Parish reported on the following:

- He did not perform any weddings.
- He has not issued any ordinance violations. Although, there are some places where people are letting the grass grow, especially on the curbs. He has some photos and is going to give them through the weekend to see if they did anything since we've gotten a lot of rain over the last 2 weeks and everyone's yards are getting high. He'll decide next week if he needs to send any letters out.
- He didn't have any citizen complaints.
- He still hasn't heard anything from the township about the software purchase. He's assuming they are discussing it tonight and he'll follow up with them on it. Maybe we can look at it again at the next meeting.
- He attended National Night Out. It went very well. They had good attendance overall. Both fire companies were there. There were a bunch of other organizations in attendance. Starbucks was there. They have an area where municipalities can set up their maintenance crews. East Manchester Township brought down their big grater. Manchester Borough had their backhoe and a truck there. He's thinking next year that Mt. Wolf Borough should authorize the guys to take up their new truck and the new backhoe. He said that when it gets close to the time, he could let the police department know that we want some space up there with the other municipalities. Council members would have to authorize this since it would be extra hours.

STREETS REPORT:

We have already discussed the Sewer Authority.

PARKS AND RECREATION REPORT:

Dan said that he doesn't have any updates from 2 weeks ago. He did notice that there was a soccer team using the field when he arrived for the meeting. Michael Barlett said that if they want to use it they need to complete and submit a usage agreement.

The Discuss/Authorize use of Rock Brenner Field by YCOBL for their 2026 season was already addressed at the June 9th meeting.

PROPERTY AND SERVICES REPORT:

Larry Murry Jr. reported that a neighbor of his is concerned about the house at Front and Maple Street by the railroad tracks. Their inground pool is uncovered and black. She's concerned about mosquitoes and wants to know if there is an ordinance that this would violate. Michael Barlett said that there is a standing water ordinance. She's driving behind the house, and it bothers her. Josh Parish said that grass and weed complaints go to him and other complaints go to Barry Isett to investigate.

BUDGET AND FINANCE REPORT:

Todd Hess said this is just the beginning, but he'd like ideas from anybody who has things that they want to discuss regarding the budget so that he can get an idea as we're reviewing things.

Josh Parish said the Fire Company donation, the EMT $10,000, & park improvements. Dan Schleig said that pending the outcome of the grant application we could be looking at several hundred thousand. Todd Hess asked when the grant would be approved and Dan Schleig said sometime in the fall. Michael Barlett said that we should put the number in the budget just in case. It's ok if we don't use the number.

Michael Barlett mentioned the maintenance building expansion but that it probably won't be done next year.

HEALTH AND SAFETY REPORT:

No Report

PERSONNEL REPORT:

No Report

PRESIDENT'S REPORT:

Michael Barlett said to keep Authorization to codify for ECode 360 on the agenda. He's going to call them. Kimberly Kunkle said that she has all of the ordinances from 2021-present organized in a folder.

UNFINISHED BUSINESS:

Jennifer Reiner said that we will be discussing Rental Properties with Barry Isett next week.

Review Keeping Animals Ordinance will be kept on the agenda for the next meeting. Kimberly Kunkle will print out copies for all council members to review at the committee meeting. The zoning and sidewalk ordinances were already printed for review.

NEW BUSINESS:

Hess/Schleig motion to adjourn the meeting and enter into an executive session to discuss personnel at 8:33 pm, motion passed unanimously.

The next Regular/Committee Meeting will be held on Tuesday, August 25th, @ 7 pm

The next Regular Meeting will be held on Tuesday, September 8th, @ 7 pm