

## **MOUNT WOLF BOROUGH COUNCIL MEETING**

**AUGUST 8, 2023**

The Mount Wolf Borough Council conducted a meeting on Tuesday August 8, 2023. The meeting was called to order by President Darryl Main at 7:03pm

### **ATTENDANCE:**

The following Council members were present: President, Darryl Main, Vice President, Dennis Naylor, Brian McKenna, Michael Barlett and Josh Parish

Officials Present: Mayor Maureen Starner

Engineer: Chris Owens, Attorney: Devon Myers, Secretary: Bonnie Bentzel

### **ABSENT:**

Todd Hess, Dan Schleig

### **AGENDA AND APPROVAL OF MINUTES:**

A motion was made by: Michael Barlett, seconded by Brian McKenna to approve the agenda and minutes from July 11, 2023, regular meeting

The motion was passed unanimously.

### **VISITORS:**

Pat Poet, Resident

Jennifer Reiner, Resident

### **PUBLIC COMMENTS:**

Pat Poet stated that Tupper never got approval from the Sewer Authority. Tupper asked Chris (from the sewer authority) but never gave him the approval. Pat stated that Chris told Tupper that he needs to provide more information for his business before the Sewer Authority can give him the approval. Chris stated to Tupper that there are things that need to be addressed before they can approve his business. Tupper needs to do an official request. Nothing can be done until the Sewer Authority approves his request.

### **ENGINEER:**

Chris met with the Knisley representative regarding the sidewalk repair. Kinsley plan on starting the repairs to the sidewalks the beginning of September. Mayor Maureen Starner will put something on Facebook that Kinsley will be in the Borough doing sidewalk repair and where they will be repairing the sidewalks.

Chris received a letter of acknowledgement that a request for public improvement security reduction from Seth Predix. The request stated that they have determined that the public improvement security bonded amount can be reduced by \$17,390 with the contingency being reduced by \$1,79.00, totaling \$19,129.00. The remaining bonded amount is \$16,417.00.

A motion was made by Josh and seconded by Michael to reduce the bonded amount to \$16,417.50. The motion was passed unanimously.

Mayor Maureen Starner asked to make the alley one way to the entrance at the apartments (91 South 3<sup>rd</sup> Street to Center Street). Devon mentions that we may need to do a traffic study prior to making the alley a one way. Devon stated she will investigate what needs to be done to make the alley one way.

Chris sent an email to Inch and Company regarding the sidewalks at the apartment complex at Emerson Flats. Chris stated that there is a big drop off and he stated that there is a chance of injury to the residents. Chris stated that they will fix the issue.

Chris is working on new maps of the Borough.

### **SOLICITORS REPORT:**

Devon investigated condemnation and what is required. Devon stated that this should be our last resort. To condemn a building, we will need to go through the Court of Common Pleas. By deeming the building unsafe, we are using our ordinance. Devon stated that we should send a letter to 5 Center Street. The Borough has the authority to send a letter to the owner of 5 Center Street. The Borough is not sure why the building was deemed unsafe, Devon stated that the Borough can get an administrative search warrant to see what is wrong with the structure. Devon stated if nothing is done to the building within a couple of months this is something the Borough should look into. Dennis stated maybe we can get a copy of the letter of why the building was deemed unsafe. The insurance company for the property at 5 Center Street wanted to inspect the building prior to a renewal of the contract. The building inspector for the insurance company deemed it unsafe and the property has been vacant ever since. Josh did send an email to the person who is in charge regarding the safety of the building. He is waiting to hear back from the individual. Devon recommended that we wait until next month before we act as giving the property owners a chance to respond to this issue. Devon asked Josh to have the letter forwarded to her.

Beth is still working on the issue with the emergency management coordinator. East Manchester Township proposed changing the name to Northeastern York Emergency Management Agency. Beth stated the final decision will be ready for our September meeting.

Policy on tax Assessment Appeals, Devon is still looking into this. If you do not have a policy the borough cannot oppose if a resident wants to appeal their tax assessment. Devon states that the County, Borough and the School District must have a policy in effect. Devon stated that she will research this and will work on a policy regarding this issue.

### **ZONING OFFICER REPORT:**

No report

### **TREASURER REPORT:**

Payment of Bills ~ Report of Finances ~ Receipt of Payments

The motion to pay the bills was made by: Michael Barlett and seconded by Dennis Naylor.

The motion was passed unanimously.

### **MAYOR'S REPORT:**

The Lion's Club is requesting to hold the Halloween Parade on October 15, 2023. The parade will begin at 2pm with the roads closing at 1:30pm. The detour will be the same route as last year, A motion was made to have the Halloween Parade on Sunday October 15<sup>th</sup> at 2pm, by Dennis Naylor and seconded by Brian McKenna.

Mayor attended the National night out and she stated it was well attended. She stated that Sgt. Shaffer suggested next year that they have a "carnival" which would be located at John Rudy Park.

An email from Chief Damon stated that he would like to meet and discuss policing in the Borough. Mayor Starner will invite him to our next committee meeting so his concerns can be addressed to the Council Members.

Spring Garden Township is looking into becoming another charter member.

### **STREET'S REPORT:**

Dennis did receive an update from the workers. All crosswalk lines are painted except Main and Center Streets. All the poles are painted in the Borough, except for Tiger and Wolf alley and Front Street. They questioned on when we are going to paint the Borough building. Dennis informed them that we are working on getting the building painted. A new bench has been installed at the tennis courts. They repaired some soffit on the Borough building. The workers asked when they were going to grind the stump at the park. They also stated a resident asked who the zoning officer will be, and it is Barry Isett and Associates. The same resident asked who the Ambulance company will be now, which will be WellSpan.

### **PARK AND RECREATION REPORT:**

NEYSA got permission to use the field at the middle school so they will not need to use our property for the practice.

### **PROPERTY AND SERVICE REPORT:**

The street sweeper has been removed.

The tree has been repaired at Greiman Park.

The trash contract is coming up for next year. The Borough is pleased with Penn Waste.

Mayor Starner stated that she has only received maybe 2 issues with Penn Waste.

### **BUDGET AND REPORT:**

Will be working on a new Budget for 2024. Insurance renewal is due. It will be discussed at the next committee meeting.

Zoning permits are coming back from Barry Isett and Associates. Need to send out Building permits to the approved permits one to resident and one in the file. We will contact Barry Isett and Associates regarding the zoning hearing.

### **HEALTH AND SAFETY REPORT:**

Josh is still looking for the information from the Treasurers Department on what we brought in from the fire tax.

Josh did get the Police report for June. Chief Rizzo did place a monitor to check the speed of drivers without charging us to have a Police Officer sitting in the Borough.

The Fire Department had 30 calls for the month of June, only a few calls were within the Borough limits.

The mayor stated that the residents should contact her or the Borough office with any questions regarding issues in the Borough.

### **PERSONNEL REPORT:**

See new business

### **PRESIDENT REPORT:**

Darryl PDC ~ looks like the railroad crossing will not go in to effect until 2025.

FEMA requires a form to be filled out for each Municipal on how you would handle a hazard/disaster.

### **OLD BUSINESS:**

The Vacancy Chair is still open.

Pat will get in contact with Mayor Starner regarding all rental properties in the area.

### **NEW BUSINESS:**

The personnel committee made a recommendation to the Treasurer.

A resolution 2023-7 to appoint to hire candidate for Treasurer, motion to appoint Candidate as Treasurer/Assistant Secretary, motion to appoint Candidate as Treasurer of Record and update all banking information and give authorization to transact on behalf of the borough. The motion was made to approve motion 2023-7 to hire a new candidate for Treasurer by Josh Parish and seconded by Michael Barlett.

The motion was passed unanimously.

Welcome Jennifer Reiner.

A motion was made to hire/appointed treasurer to have authority to do all transactions for banking for the Borough by Josh Parish and seconded by Barlett.

The motion was passed unanimously.

Meeting was adjourned at: 8:52pm

Motion to adjourn made by: Michael Barlett and seconded Brian Mckenna

The motion was passed unanimously.

Next Non-Voting Committee Meeting will be held on Tuesday August 22, 2023, at 7pm

Next Council Meeting will be held on Tuesday September 12, 2023, at 7pm