

Mount Wolf Borough Minutes

Regular Meeting

December 13, 2022

Convene:

The Mount Wolf Borough Council met in regular session on Tuesday, December 13, 2022 beginning at 7:00PM. The meeting was called to order by Council President, Darryl Main.

Attendance:

The following Council Members and other Officials were present:

Council – Michael Barlett, Dan Schleig, Darryl Main, Brian McKenna, Denny Naylor, Josh Parish, and Todd Hess

Officials – Mayor Mo Starnier, Attorney Beth Kern, Engineer Chris Owens, and Assistant Municipal Secretary Anya Barlett

Visitor Attendance:

1. Nick Sciotti from Manchester
2. Richard P. Almquist, Jr. from Pottstown, PA
3. Joe Weisbecker from Barnbridge, PA
4. Dave Heckert, Mt. Wolf Maintenance Dept.

Agenda/Minutes:

A Schleig/Hess motion was made to approve the agenda as presented. Motion passed unanimously.

A Naylor/Barlett motion was made to approve the minutes from the November 8th, 2022, Regular Meeting as presented and the minutes from the November 22th, 2022, Committee/Non-Voting Meeting as presented. Motion passed unanimously.

Public Comments:

5. Nick Sciotti
 - a. Little League status. Attorney Myers explained automatically renews and Mayor Mo suggested getting new contract. Mt. Wolf Maintenance Dept. asked for game schedule so that mowing can occur prior to games. Question regarding temporary fence arose. Sciotti stated would take care of maintenance around fence. President Main stressed it is a public park.
6. Richard P. Almquist, Jr.
 - a. Zoning Hearing Application: SteelSafe Storage Solutions
 - b. Richard P. Almquist, Jr. spoke regarding application seeking dimensional variance, expansion and security fencing. Presented copies to Council and hopes Council will support SteelSafe and application. In interest of public safety, relief can be granted for

division and have filed zoning application for variance. Council stated will defer to zoning hearing board. Other visitor, Joe Weisbecker commented neighbors are in favor of the fence and structure, will present written letters of support. Visitors thanked Engineer, Council and Secretary for assistance

- c. Joe Weisbecker stated another concern of furniture and other trash on side of the road, not sure what to do about issue and asked Council for guidance. President Main and Mayor Mo agreed it is a noted concern. Attorney Myers asked additional questions.

7. Dave Heckert, Mt. Wolf Maintenance Dept.

- a. Hazard near Georgia Pacific with tractors. Attorney Myers proposed traffic study of safety issue.
- b. Leaf Collection. One week was really bad since Manchester didn't help due to no trucks/manpower. Stated it takes over an hour to dump leaves in West York. Dave Heckert assured Council that he received no complaints. Finished leaf collection last week. President Main thanked Mt. Wolf Maintenance Dept. for their hard work.

Engineer's Report:

Engineer Chris Owens reported on the following:

UPDATE: Storm Water Inspection –

Presented Council with photos and a map of the completed storm water pipe inspections. Discussion ensued. Inspections are ongoing and if anything needs cleaned or repairs need made, quote for \$175/hour, to clean runs. Dave Heckert, Mt. Wolf Maintenance Dept. commented regarding lifting grates. Invoice for \$11K and Owens assured Council he watched all the videos to confirm the work. Discussion of next phase. Per Owens, take more specific look on future repairs. A Barlett/Schleigh motion was made not to exceed 8 hours at \$175 per hours for Hydro Jetting of Storm Sewer lines for 6 lines for inspection. Motion passed unanimously.

Report of Current Borough Projects/Any requests for infrastructure funds.

Solicitor's Report:

Attorney Devon Myers reported on the following:

Motion to authorize approval of 2023 budget as advertised –

President Main will provide copy to Attorney Myers. A Naylor/Barlett motion to approve 2023 budget as advertised. Motion passed unanimously.

Volunteer Tax Credit Ordinance Update –

Discussion ensued. Ordinance 2022-09 to advertise Ordinance to amending Tax Credit program to 100% municipal tax only. A Parish/McKenna for amending Ordinance 2022-09 to advertise Ordinance to amending Tax Credit program. Hess opposed.

A Parish/Hess motion to adopt authorize approval of tax Ordinances for 2023 as advertised. 5.52 mills Motion passed unanimously.

A Schleigh/Hess motion that second Tuesday of every month at 7pm, starting second Tuesday of January for regular meetings and fourth Tuesday of every month for Committee meetings at 7pm for

year of 2023 meeting schedule. Motion passed unanimously. 2024 will be reorganization. Councilperson Barlett asked Council to consider not having Committee meeting in December due to holiday. Mayor Mo proposed 2023 schedule with December removed.

Zoning Officer's Report:

Zoning Officer Rachel Kling was absent however provided the following report:

- *Zoning Permit's Issued – None*
- *Zoning Violations*
- *Upcoming Meetings/Hearings*

Treasurer's Report:

Treasurer Rachel Kling was absent however provided the following report:

Payment of Bills –

Council Person Barlett advised Council of current lean period.

A Naylor/Barlett motion was made to approve the payment of checks payable from Traditions Bank general fund check payments #005253-005277 and ACH payment #14080400963, #93274857, #93274847, #93274825, #93274787 #93274765, #14230281553, #12878565 totaling \$44,941.26 and ACH payments from Truist Bank general fund #198397141, #24371076, #12601832, totaling \$1,592.56. Motion passed unanimously.

< Council received income statement and balance sheet for the month of November 2022 >

Mayor's Report:

Mayor Mo reported on the following:

- Performed one wedding within the last month.
- Dead end of S. 2nd street. Stop sign fell and needs corrected. Dave Heckert stated he'd take a look at fixing it.
- Mayor Mo will follow up about 56-70 North Main Violation and enforcing furniture and garbage on side of the road. A Parish/Barlett motion was made that should the required steps necessary not be completed by December 14th that Attorney Myers will file legal proceedings with the magistrate. Motion passed unanimously.

Streets:

Councilperson Denny Naylor reported on the following:

- Street Repair Report
- Approve requests for purchase of materials
- Dave Heckert stated will prep for winter, connect plows and load salt

Parks and Recreation:

Councilperson Dan Schleig reported on the following:

- UPDATE: Security to Borough Buildings –uploaded software on office computer.

- Update Regarding Park Grant application/Park redesign - No update on grants.
- Community Park Events
- Tree stump removal update

Properties/Services:

- A Barlett/Naylor motion for authorize to contract for Animal control with Klugh Animal control in 2023.
- A Barlett/Hess motion for authorize of Purchase of Dehumidifier and Air Quality Unit for Borough Building not to exceed \$800.
- Leaf Collector end of year maintenance/tear down, motion to approve preventative maintenance costs
- Authorize purchase/repair of snow related equipment preventative maintenance prior to start of snow removal season
- PennWaste discussion. Mayor Mo will send thank you letter to PennWaste for recycling crew.

Budget & Finance:

Councilperson Michael Barlett reported on the following:

Bank Transfer -

Waiting on a few things to clear with Truist.

Approval of yearly donations to Eagle Fire Company, Northeastern EMS, and Northeastern Senior Center -

Approved with payment of bills.

Hamilton & Musser Auditor fingers/report/suggestions/action items

Start end of December.

Health and Safety:

Councilperson Josh Parish reported on the following:

Presented Council with a notarized list for the volunteer firefighters who have applied and met requirements for Volunteer Tax Credit Ordinance.

A Parish/Barlett motion was made, according to our Ordinance, to approve authorized notarized list for the volunteer firefighters who have applied and met requirements for Volunteer Tax Credit Ordinance. Motion passed unanimously.

Ambulance –

- 51 calls for the month of October. 1 in Borough.
- Correspondence from Chief Bob Kramer (spelling?) brought to Council's attention

Funds for Emergency Services –

- President Main stated concerns about future funding
- Discussion ensued.

- Councilperson Parish suggested releasing funds earlier
- Mayor Mo met with command staff at Eagle Fire Co. and provided Council on update.

Police –

- 19 calls total in the Borough for the month of October.

Personnel:

- Continuing to get pieces together on updating Standard Operation Procedures

Council President:

Council President Darryl Main reported on the following:

- Mayor Mo volunteered President Main for Lite Up Light in Manchester, President Main read Nightmare Before Christmas, decent crowd
- Committee meeting update
- Will create running list for 2023 action items

Correspondence: NONE

Old Business:

- Zoning Hearing Board Resignation/search for replacement
- Next Tuesday will be meeting for advertising requirements

New Business:

- Tax Collection Sitting dates as requested by York County Treasurers Office
 - Council agreed to not hold sitting date.
- Email Security
 - President Main advised Council of suspicious emails, encouraged Council members to stay vigilant.
- Correspondence/appointment/approval of York County Hazard Mitigation plan
 - President Main read correspondence to Council
 - PEMA/FEMA requirements
 - Council Person Parish volunteered as primary, President Main as backup

Adjournment into Executive Session:

At **9:15PM** a **Schleigh/Barlett** motion was made to adjourn the regular Borough Council meeting and move into Executive Session to discuss personnel. Motion passed unanimously.

Anya Barlett, Assistant Recording Secretary