

## **MOUNT WOLF BOROUGH NON-VOTING MEETING**

**FEBRUARY 27, 2024**

The Mount Wolf Council conducted a non-voting meeting on Tuesday February 27, 2024. The meeting was called to order by President Darryl Main @ 7pm.

### **ATTENDANCE:**

President Darryl Main, Vice President Dennis Naylor, Dan Schlegel, Michael Barlett, Josh Parish, Brian McKenna, Pat Poet

Officers: Mayor Maureen Starner, Treasurer: Jennifer Reiner, Secretary: Bonnie Bentzel

### **ABSENT:**

None

### **VISITORS:**

No Visitors

### **PUBLIC COMMENTS:**

No Public Comments

### **MAYOR'S REPORT:**

Mayor Starner stated that Desiree at Northeastern Sewer Authority. They asked if the Borough is aware that the old Barton's Bakery will be converted to a hair salon with 1 apartment downstairs and 2 units upstairs. Darryl stated that a building permit will be required. The downstairs apartment will be handicap accessible. Darryl stated that we will need to contact Pete Schillings and make sure that they did apply for the building permit. The Council stated that they thought the upstairs apartment was going to be only 1 unit not 2 units. Mayor Starner that she got several quotes from different companies regarding radar signs for the borough. Mayor will send the quotes via email to the Council Members for their review. This will be discussed at the next Council meeting. Mayor Starner stated that she got a call from Kurt from YCPC, and they do a newsletter, and they would like to "highlight" Mount Wolf Borough in the newsletter. Mayor Starner stated that she will write the article for the newsletter. Mayor Starner stated that the issues with 4<sup>th</sup> Street, she did look into them, and the one residence had a permit for the fence that was placed, and the other one did not. Mayor stated that she will be sending a letter to the resident who did not apply for the zoning permit for the fence.

### **STREET'S REPORT:**

Dennis Naylor asked Council if they heard anything about the Salt Contract. He stated that heard that we need to sign the "Salt Contract" for 2024. Dennis stated that he will contact Manchester Township and sign the contract if necessary. Darryl stated that Columbia Gas will be on 3<sup>rd</sup> Street doing some work. Darryl and Dennis got a call from PA One. They were asking who the contact is for any PA One calls. Darryl stated that he went over to Manchester Borough for the equipment demonstration. Darryl

stated that it was very informative, and he passed out the pamphlets that he got there. Darryl talked about the different equipment that they were offering. The Council will be discussing maybe purchasing new equipment in the near future. Darryl stated that if Manchester Borough is interested in purchasing the equipment, we may be able to purchase some of the attachments and Manchester Borough could purchase some and we could share the attachments to help cut cost.

**PARKS AND RECREATION REPORT:**

Northeastern Little League "NELL" and Manny (resident of Mt. Wolf Borough) are requesting use of Greiman fields. NELL is requesting to use the fields every day, but 2 days. Manny is requesting to use the fields on Friday and Sundays. Dan will contact Devon and ask her to type up a contract for NELL and Manny for the next Council Meeting. NELL will be required to maintain the fence that they place. Dan stated that he had Travis over to look at the tree between Maple Street and 4<sup>th</sup> Street. Travis stated that the trees are well just some dead limbs. Travis stated to trim back some trees, it would cost around \$ 950.00. Brian informed Dan that on the 1<sup>st</sup> baseline at the Ball Field, have some dead limbs. Dan stated that he will contact Travis and get a quote for those trees also. Mayor Starner stated that she got a request from Northeastern School District to use the ball field for their tryouts. March 4<sup>th</sup> and 5<sup>th</sup>. Due to the fact that their field is "too wet" to use for tryouts. The Council decided that they can use the fields at Greiman for the tryouts. Dan stated the lights at the Pavilion will be replaced with a motion sensor light at each end of the Pavilion.

**PROPERTY AND SERVICE REPORT:**

The cabinets were installed for the Maintenance Crew. Brian is still looking into a fire Cabinet for the Maintenance Building. Brian will have quotes for March Council Meeting. Brian also stated that the Maintenance Building is in need of new downspouts.

**BUDGET AND FINANCE REPORT:**

No Report

**HEALTH AND SAFETY REPORT:**

Josh switched all the Borough emails over to mtwolfpa.gov. Josh stated that this will be needed to sign into all Council and office emails. Josh stated that we will need to contact Devon and see how long we are required to keep emails. Michael Fischer stated that his information can be added to the website and Josh added his information to the Mount Wolf Borough website.

**PERSONNEL REPORT:**

Pat Poet is working on a draft for the handbook and hoping to have a final draft at May Council Meeting.

**PRESIDENT'S REPORT:**

No Report

**OLD BUSINESS:**

No Report

**NEW BUSINESS:**

Pat Poet was asking about office keys and if we have a list of who has the office keys. Pat asked if we have any type of tracking system? This will be discussed and approved at the next Council meeting.

**Executive Session:** The Executive session began at: 8:30pm and ended at 8:45pm.

The meeting was adjourned at 8:47pm.

Next Council Meeting will be held on Tuesday March 12, 2024 @ 7pm

Next Committee Non-Voting Meeting will be held on Tuesday March 26, 2024 @7pm