

Mount Wolf Borough Minutes  
Committee/Non-Voting Meeting  
February 28, 2023

**Convene:**

The Mount Wolf Borough Council conducted a Committee/Non-Voting Meeting on Tuesday, February 28, 2023, beginning at 7:07PM. The meeting was called to order by Councilperson, Josh Parish.

**Attendance:**

The following Council Members and Officials were present:

Councilperson Michael Barlett	Councilperson Todd Hess
Councilperson Dan Schleig	Mayor Mo Starner
Councilperson Josh Parish	Municipal Secretary/Zoning Officer Rachel Kling
Councilperson Brian McKenna	

The following Council Members and Officials were absent:

Councilperson Darryl Main	Councilperson Denny Naylor
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**Visitor Attendance: NONE**

**Public Comment: NONE**

**Mayor's Report:**

- Address update/change is ongoing. Highly suggested having residents clearly mark their house numbers and looking into how this can be enforced.

**Street's Report: NONE**

**Parks and Recreation Report:**

- Tree stump has been grounded and debris needs to be removed.
  - o Councilperson Barlett asked if he could take it for his garden beds. Council agreed.
- Young Rev's Little League
  - o Requested to use Greiman Field
  - o Council discussed not having a schedule from NEYSA yet.
- Voicemail from Phil Woods with NEYSA
  - o Municipal Secretary Rachel Kling played a voicemail she received from Philip Woods with NEYSA concerning vandalism done at Greiman Fields. Councilperson Schleig and Parish will review camera's and provide evidence.

**Property and Services Report:**

- UPDATE: Maintenance Workers Uniform/T-Shirts

- Struggling to get seal image onto t-shirts. Will work with Councilperson Barlett on this issue.

**Budget and Finance Report:**

- Received renewal information from SWIF for Workers Compensation
  - Will be conducting a security audit this year and will contact Municipal Secretary
- Internal Controls Report from Audit
  - Barlett asked Municipal Secretary if any further information was received from auditor's concerning internal controls findings. Kling answered no. Council will discuss further at March meeting.

**Health and Safety Report:**

- EMA Agreement
  - Councilperson Parish stated that Mount Wolf Borough is withdrawing from the current EMA agreement with East Manchester Township and Manchester Borough. The Borough Attorney's are drafting documentation to withdrawal. Parish stated that the Borough will need to find replacement for this position.

**Personnel Report:**

- UPDATE: Standard Operating Procedure
  - Municipal Secretary Rachel Kling is still working on SOPs. Councilperson Hess suggested reviewing report from audit and updating SOPs to reflect internal control findings.

**President's Report: NONE**

**Old Business: NONE**

**New Business: NONE**

**Adjournment: Committee/Non-Voting Meeting adjourned at 7:41PM**