

## **THE MOUNT WOLF BOROUGH COUNCIL MEETING**

**JANUARY 5, 2026**

The Mount Wolf Borough held a meeting on Monday, January 5, 2025. President Pat Poet called the meeting to order at 7:33 p.m.

### **ATTENDANCE:**

The following Council Members were present: Mayor Josh Parish, President Pat Poet, Vice President Dennis Naylor, Brian McKenna, Larry Murray Jr., Dan Schleig, Michael Barlett, and Travis Altland.

Official:

Treasurer: Jennifer Reiner, Secretary: Kimberly Kunkle

### **ABSENT:**

### **APPROVAL OF MINUTES AND AGENDA:**

Naylor/Schleig motion to approve the minutes from the regular Council meeting held on December 9<sup>th</sup>, motion passed unanimously.

Naylor/Schleig motion to approve the agenda, motion passed unanimously.

**VISITORS:** Tax Collector: Charles Stambaugh

### **PUBLIC COMMENTS:**

Charles Stambaugh reported on the following:

- The county is asking what the millage rate is. Pat Poet is going to contact Devon Myers to see if she will send the resolution to the county.
- He needs a letter on borough letterhead stating that he has permission to open an account to collect the taxes for the borough. Kimberly Kunkle will provide him with the letter.
- He asked who he should submit expense receipts to. He was told all receipts go to Jennifer Reiner.
- He brought up the fire service credits. Josh Parish said that the deadline is March 2027 to have a procedure in place.

### **ENGINEERS REPORT:**

Kimberly Kunkle reported that The CFA had a meeting on December 18, 2025, and Mount Wolf Borough was awarded a \$110,060 grant for Construction Equipment. They need the names and email addresses of the two individuals who will be electronically signing the grant contract. The names and email addresses that she's going to provide are for herself and Patrice Poet.

### **SOLICITORS REPORT:**

Kimberly Kunkle reported that Devon Myers asked her to let council know that they are working on revising the drafts for the volunteer service credit program. It can be discussed at the February meeting.

A planning commission was discussed, and a committee is in place for future zoning hearings.

### **ZONING OFFICER REPORT:**

Kimberly Kunkle reported on the following:

- Jodi from Barry Isett's office is going to come to the office on Wednesday January 7<sup>th</sup> to drop off a physical copy of the plans for 5 Center Street for the January 14<sup>th</sup> zoning hearing. This will provide an opportunity for the zoning board members or anyone else who would like to review plans prior to the meeting.
- Jay Hitz posted the sign for the January 14<sup>th</sup> hearing this morning January 5<sup>th</sup>. Jodi from Barry Isett's office is going to take a picture of the sign with her app when she comes to the office January 7<sup>th</sup> so that there is timestamped proof of the posting.
- Tupper Sverduk asked if he should attend the meeting. He was told it would be in his best interest to attend. He also asked if there would be capability to do a zoom with someone else who cannot attend in person but can answer any technical questions that he cannot. Kimberly Kunkle checked with Attorney Elliot, and he said that if Tupper provides a laptop computer or other device that permits video conference at the zoning hearing, his witnesses are permitted to attend the zoning hearing via a video conference platform. The zoning hearing board must be able to adequately view and hear all witnesses during the hearing.

## **SECRETARY'S REPORT:**

Kimberly Kunkle reported on the following:

- The new computers will be set up by MBIT on Wednesday January 7<sup>th</sup>
- Devon Myers is assisting with the Right to Know request from Gene Stilp. At Devon's suggestion Kimberly Kunkle reached out via phone to confirm that he understands that he will be charged for paper copies and mailing fees. He stated that he understands, and he confirmed that he wants electronic and paper copies.
- There is another Right to Know request for bids from 2020 street project. A request was sent to Chris Owens to see if he has the bid tallies to fulfill the request.

## **TREASURER REPORT:**

Payment of Bills ~ Report of Finances ~ Receipt of Payments

Naylor/Schleig motion to approve the payment of bills, report of finances, and receipt of payments, motion passed unanimously.

## **MAYOR'S REPORT:**

Mayor Josh Parish reported on the following:

- He met with Mayor Mo to go over things for a smooth transition of mayor responsibilities.
- He asked about a status update on the invoices for rental property inspections. Kimberly Kunkle said that Jennifer Reiner is working on them. Josh said that we will need to push back the date to begin inspections.

## **STREETS REPORT:**

The salt spreader that was specific to the old truck was discussed. Pat Poet is going to send Devon Myers an email for her suggestions.

Dennis Naylor reported that they got a light bar for the new truck. They had Quigley install it.

## **PARKS AND RECREATION REPORT:**

Dan Schleig reported on the following:

- They need to get days and times from those who wish to use the ball fields. Manny has already provided his days and times.
- They ordered mulch.

**PROPERTY AND SERVICES REPORT:**

Brian McKenna reported that the light bar looks good.

**BUDGET AND FINANCE REPORT:** No Report

**HEALTH AND SAFETY REPORT:**

Josh Parish reported on the following:

- He attended the police board meeting. They had their end of year awards.
- He spoke the chief and president of the fire department who were both re-elected. So, things should continue to run smoothly there. Some of the other officers changed a little bit.

**PERSONNEL REPORT:** No Report

**PRESIDENT'S REPORT:** No Report

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Barlett/McKenna motion to adjourn the meeting, motion passed unanimously. The meeting was adjourned at 8:38 pm.

The next Regular/Committee Meeting will be held on Tuesday, January 27<sup>th</sup>, @ 7 pm

The next Regular Meeting will be held on Tuesday, February 10<sup>th</sup>, @ 7 pm