

THE MOUNT WOLF BOROUGH COUNCIL MEETING

JULY 14, 2026

The Mount Wolf Borough held a meeting on Tuesday, July 14, 2026. President Michael Barlett called the meeting to order at 7:00 p.m.

ATTENDANCE:

The following Council Members were present: Brian McKenna, Larry Murray Jr., Mayor Josh Parish, President Michael Barlett, Vice President Dennis Naylor, Todd Hess, and Travis Altland

Official: Attorney: Mackenzie DeVita

Treasurer: Jennifer Reiner, Secretary: Kimberly Kunkle, Maintenance worker: Blane Bowers, Engineer: Chris Owens, Zoning Officer: Truman Heberlig

ABSENT: Dan Schleig

APPROVAL OF MINUTES AND AGENDA:

Naylor/Altland motion to approve the agenda, motion passed unanimously.

Hess/McKenna motion to approve the minutes from the Regular Council meetings held on June 9th and the Regular/Committee meeting held on June 23rd, motion passed unanimously.

VISITORS: Mary Ann Beaverson

PUBLIC COMMENTS:

Mary Ann Beaverson attended the meeting to go on record about the dead/dying trees on the dead-end street by her house - 230 S 4th St. One trunk of the dead tree is leaning towards her property and there are multiple dead branches in the "living" maple tree which also has a trunk leaning over her property. After storms she picks up a lot of dead branches and limbs. Her biggest concern is the dead tree will snap off and cause damage to her property. 1 of the 3 dead trunks already snapped off early this spring and is lying across the cow pasture fence. She doesn't have a problem with the trees per say. The dead tree could be cut back leaving a 10 ft or so trunk for the woodpeckers and other birds and animals. If that was fall, she doesn't think it would cause the damage that the whole tree falling would. She will expect the Boro to cover any property damage the trees might cause if they fall in her yard.

Dennis Naylor said that if the tree is hanging on her property, she is well within her rights to take it down.

Michael Barlett asked if she would be opposed to them removing the trees completely and returning the area to grass. He said that if they left the trunks then they would have to worry about termites.

Naylor/Hess motion to authorize the removal of debris, dead limbs, & dead tree on the dead at 230 S. 4th Street and to get a quote for removal of the remaining tree and debris, motion passed unanimously. Travis Altland abstained from voting due to conflict of interest because he owns a tree business.

ZONING OFFICER REPORT:

Truman Heberlig attended the meeting to introduce himself and ask some questions regarding the rental inspection process. He and Abigail Miller will be taking over as the zoning officers for Mt. Wolf Borough.

Jennifer Reiner said that she provided Jodi with a list of properties that payments have been received and inspections can be scheduled. Barry Isett & Associates has a checklist that was created by Chris McDermitt to follow for the inspections.

Truman asked how strict council would like them to be with the inspections. Josh Parish stated that they don't want to punish people who are trying to do the right thing, but they want to have a means to go after people who are neglecting properties. Michael Barlett added that anything that poses a safety issue should be addressed.

Tood Hess asked what happens if a rental property is sold and Jennifer Reiner said that she then makes notes of the date of sale and the new owner's information.

Truman also asked how rental licenses should be handled. Michael Barlett asked if Barry Isett had a template and Truman said that they do. Jennifer Reiner said that they should be sent to the borough office and she'll send them out to the property owners.

Dennis Naylor asked Truman what they do if they go to inspect a property and the tenant doesn't want them to go in. Truman said then they can't go in. Josh Parish said that the ordinance is written that a citation would then be sent to the landlord who could potentially pass that on to the tenant.

Michael Barlett mentioned:

- Council is looking into the sidewalk and curb ordinance so that Truman is aware.
- He also asked Truman about a potential blighted property [168 Maple Street] that they would like Barry Isett to do an external investigation and provide feedback.

ENGINEERS REPORT:

Naylor/Altland motion to approve Farhat Excavating, LLC to do the 2026 street project, motion passed unanimously.

Josh Parish reported that instead of doing curb to curb paving the Northeastern Sewer Authority only patched for the pipework that they did. They are working off the old code on ECode360 instead of the ordinance they followed for previous projects. The ordinance has not been changed so they should be paving curb to curb. Josh said that he did send the ordinance to Desiree at the Northeast Sewer Authority. Michael Barlett asked Chris Owens to reach out to Chris Toms, CS Davidson, Inc. regarding the paving issue and make clear the scope of work that is expected. Josh mentioned that the ordinance has been updated on ECode360 and that he asked Jenn and Kim to get past ordinances together so that he can get them updated on ECode360 until they are codified.

Michael Barlett told Chris Owens that they want to take a serious look at putting an addition onto the borough maintenance building. They would like some guidance as to how to proceed and a cost estimate.

SOLICITORS REPORT:

Mackenzie DeVita attended the meeting on Devon Myers behalf.

Review fee resolution to include an application fee for flood plain management will remain on the agenda.

McKenna/Hess motion to approve Resolution 2026-05 Policy & Agreement for park use, motion passed unanimously.

Mackenzie reported that the York County Treasurer has been emailing municipalities for their records about whether they allow small games of chance within their jurisdiction. She said that Mt Wolf did pass a referendum that allows small games of chance.

August 24th at 5pm is the Intermunicipal Meeting with the Sewer Authority. Michael said that Devon reviewed and returned the current version of the sewer authority agreement. Kimberly Kunkle will forward it to all council members for them to review as well as add it to the agenda for the committee meeting. There currently is no signed agreement.

PUBLIC WORKS REPORT:

Blane Bowers reported on the following:

- The painting is going well, and the PPG paint is much better. It's \$110 for a 5-gallon bucket.
- He got a price for spray paint for crosswalks. It's \$9.50 per can no matter how many you buy. It comes out to \$114 for a case of 12 cans.

- He asked about what is going to be done with the old backhoe and plates for the new backhoe. Michael is going to reach out to Cleveland Brothers to check on the status of a quote on the old backhoe as well as the title for the new backhoe. Kimberly Kunkle will put old backhoe on the next agenda so that a decision can be made as to getting rid of it.
- The dump truck was inspected so it's good for another year.
- There was an issue with fireworks on Saturday July 4th with the wind. People were setting fireworks off at the basketball court. Ted mowed Friday and on Monday when they came to get the trash, they discovered that the PVC pipe that was coming out of the wall on the side of the building was busted completely off. He went and got parts and repaired it. So sometime between Friday night and Monday morning the building was vandalized.
- He finished painting the north side of town and still has a little to do on the south side.
- The new pickup truck when it's sitting idle for a ½ hour just shuts off. He lets it run so that the beacon light flashes when he's painting the curbs. Brian is going to help them with this since it sounds like it's something in the settings. Michael suggested getting a temporary light to put on top of the truck when he's painting. Josh suggested that they ask the Ford dealer if there is an easy fix for this.
- The kids took the bolts out of the board that he put on the bridge at the playground equipment. A lady saw Ted and told him about it, so he inserted replacement bolts.
- Dietz and Nauman installed the new panel box.
- They had training on the backhoe.
- He asked if he should paint the streets that are being worked on. Michael said that he should wait until the work is completed.

Jennifer Reiner asked if they took the scrap and cashed it in. Blane said that they did. She said that the money they received for the scrap must come to her so that it can be recorded. Michael is going to stop by the maintenance building to discuss the building project. When he is there, he'll get the receipt and money.

SECRETARY'S REPORT:

Kimberly Kunkle reported on the following:

- The price for Adobe Acrobat Pro purchase is more than the original quote. McKenna/Hess motion to authorize the purchase of Adobe Acrobat Reader for 2 licenses not to exceed \$600 per year, motion passed unanimously.
- She received 2 requests from a gentleman. One in the form of a RTKR and the other an email. The information requested in the RTKR doesn't exist so that will be denied. She replied to the email regarding the unopened Chestnut Street adjacent to 212 N. Sixth Street email and asked him to attend a meeting to discuss this in person with council members.
- She created ID badges for the maintenance guys and Flo Garman.
- She asked on the status of the email for the maintenance guys. Josh Parish said that he has it ready to go but must go to the maintenance building to set it up and figure out the multifactor authentication.

TREASURER REPORT:

Payment of Bills ~ Report of Finances ~ Receipt of Payments

Hess/Naylor motion to approve the payment of bills, report of finances, and receipt of payments, motion passed unanimously.

Jennifer Reiner reported that the workmen's comp audit was completed on June 26th

Michael Barlett we'll need to begin reviewing the budget in August.

Naylor/ Hess motion to authorize payment to Pat Poet for her service time for 2026, motion passed unanimously.

MAYOR'S REPORT:

Mayor Josh Parish reported on the following:

- He did not perform any weddings.
- He addressed some issues with fireworks and kicked some people out of the park.
- He went on Fox 43 to discuss the burn ban.
- He suggested doing a newsletter to replace door hangers. Information on street sweeping, leaf pickup, etc. would be in the newsletter. It would get mailed out to residents.
- He spoke to a few people about yards but didn't have to send out any notices.
- There was an abandoned vehicle on S 4th Street.
- He wants to talk with the township about the software purchase for the fire department. He's hoping that they can work something out to split the cost. Kimberly Kunkle will keep this on the agenda.
- National Night Out is on August 4th.
- The dead tree removal was already discussed. Michael Barlett asked Travis Altland to get an estimate for full cleanout of the debris at the dead end of 4th Street.

Hess/McKenna motion to authorize renting a porta john for \$125.88 for national night out, motion passed unanimously.

STREETS REPORT:

Michael Barlett brought up the authorized driver list for insurance. Anyone who might assist with plowing must be on the list for insurance purposes.

Josh Parish mentioned that if we would get into a situation where they would have to declare a disaster declaration due to too much snow they may need to contact Gingerich's or someone else and ask them to come remove snow and take it elsewhere.

PARKS AND RECREATION REPORT:

Kimberly Kunkle will add Discuss/Authorize use of Rock Brenner Field by YCOBL for their 2026 season this fall starting September 12 and finishing no later than November 8th to the next meeting's agenda.

PROPERTY AND SERVICES REPORT:

We are not looking to purchase any new equipment for the maintenance guys.

Authorization for box replacement and wiring was taken care of at the last meeting.

BUDGET AND FINANCE REPORT:

Todd Hess said that he reviewed the budget template and it will be discussed in August.

Jennifer Reiner will reach out to Charles Stambaugh to see if he can provide the updated total value of properties with Emerson Flats because it will be needed to do millage calculations for the budget.

HEALTH AND SAFETY REPORT:

Brian McKenna reported that he did not receive reports from the Police Board, Eagle Fire Company, or the Ambulance Company.

A claim was submitted last month for the damaged scoreboard.

The next fire service meeting is next week at 6 pm.

PERSONNEL REPORT: No Report

PRESIDENT'S REPORT:

Michael Barlett said he's going to stop by the maintenance building tomorrow morning to discuss with Keith the needs for the expansion of the building.

He also said that Brian sent him dimensions for the leaf collector. He's going to start looking for alternatives for it. We co-own the leaf collector with Manchester Borough, so we'll need to work with them when we decide to get rid of the box.

UNFINISHED BUSINESS:

We have already discussed rental properties.

Review Keeping Animals Ordinance will be kept on the agenda for the next meeting.

NEW BUSINESS:

Naylor/Hess motion to adjourn the meeting and enter into an executive session to discuss personnel at 9:22 pm, motion passed unanimously.

The next Regular/Committee Meeting will be held on Tuesday, July 28th, @ 7 pm

The next Regular Meeting will be held on Tuesday, August 11th, @ 7 pm