

THE MOUNT WOLF BOROUGH COUNCIL MEETING

MAY 12, 2026

The Mount Wolf Borough held a meeting on Tuesday, May 12, 2026. Vice President Dennis Naylor called the meeting to order at 7:00 p.m.

ATTENDANCE:

The following Council Members were present: Brian McKenna, Larry Murray Jr. Mayor Josh Parish, President Michael Barlett, Vice President Dennis Naylor, Dan Schleig, and Todd Hess

Official: Attorney: Devon Myers

Treasurer: Jennifer Reiner, Secretary: Kimberly Kunkle, Maintenance worker: Blane Bowers, Engineer: Chris Owens

ABSENT: President Pat Poet, and Travis Altland

APPROVAL OF MINUTES AND AGENDA:

Barlett/McKenna motion to approve the minutes from the Regular Council meetings held on April 14th and the Regular/Committee meeting held on April 28th, motion passed unanimously.

Appoint new council member & president – Added via Vote of council due to Pat Poet's resignation. (Motion by Brian McKenna, Second by Michael Barlett, Voted in favor – Brian McKenna, Larry Murray Jr., Dennis Naylor, Dan Schleig, and Michael Barlett Voted against – None)

Purchase of a lift – Added via Vote of council due to being brought to councils' attention on the morning of the meeting. (Motion by Brian McKenna, Second by Dennis Naylor, Voted in favor – Brian McKenna, Larry Murray Jr., Dennis Naylor, and Michael Barlett Voted against – None)

Barlett/McKenna motion to approve the agenda, motion passed unanimously.

VISITORS: Todd Hess

PUBLIC COMMENTS:

Todd Hess attended the meeting to express his interest in filling the open council seat.

Blane Bowers reported on the following:

- There was an incident at the park with the backhoe due to a low hanging wire.
- There are some trees at the park that need to be cut. One close the maintenance building is laying on top of wires and pulling them down, one on the bank behind the pavilion that has a lot of dead stuff, and two that are close together in front of the pavilion near the tire swings that he's afraid if the hose hits them it will damage the boom.
- The lift that they are interested in needs to be ordered from Home Depot online.
- The dump truck is loaded with scrap that was cleaned out of the back room. They are going to take it and cash it in and give the money to Jenn for petty cash.
- The bridge near Walnut Street will need to be looked at and repaired but it's not an emergency.
- They had to repair the tire swing again.
- The home plate was ripped out again and will need to be fixed.

On Joyce Santiago's behalf Kimberly Kunkle reported on the following:

- Movie night at the park that she would be willing out help with.
 - If an organization would be interested in hosting council would not have a problem with it if they obtained prior authorization.
- Community yard sale.
 - The fire department has done this in the past.
- The boards around the mulch at the playground have nails sticking out.
 - Blain Bowers is aware of this, and they will check it out.

ENGINEERS REPORT:

Chris Owens reported that he submitted the advertising for pothole repairs. Interested parties will have until July 14th to submit bids.

He also reported that HRG is requesting a meeting to discuss the Main Street bridge. Dennis Naylor said that he will meet with them.

SOLICITORS REPORT:

McKenna/Barlett motion to adopt Resolution 2026-03 to Set Criteria for volunteer service credit program to be consistent with York County criteria, the motion passed unanimously.

McKenna/Barlett motion to approve Ordinance 2026-03 Volunteer Service Tax Credit Ordinance, the motion passed unanimously.

Barlett/McKenna motion to authorize Devon Myers to review the sewer authority 2021 draft agreement, motion passed unanimously.

Barnett/Schleig motion to authorize advertising revisions to Ordinance 2022-04 related to Outdoor Burning and declaration of a burn ban, motion passed unanimously. Kimberly Kunkle will prepare and submit the advertising.

McKenna/Barlett motion to accept Pat Poet's Resignation, motion passed unanimously.

McKenna/Barlett motion to appoint Todd Hess as a replacement council member for the remainder of Pat Poet's term, motion passed unanimously.

McKenna/Schleig motion to appoint Michael Barlett to complete the current term as Council President, motion passed unanimously.

Schleig/Naylor motion to approve Resolution 2026-04 [apply for DCED Greenway trails recreation program grant], motion passed unanimously.

ZONING OFFICER REPORT:

Kimberly Kunkle reported that there is a resident that is considering installing a pool. He's working with Jodi at Barry Isett & Associates to see if he meets the requirements, since his property is in the flood plain. Jodi created a flood plain application. Devon Myers is going to send Jodi an email and include a link to the ordinance asking her to review the Borough's Floodplain Ordinance to make sure the application requires the items that are in the Ordinance. Review fee resolution to include an application fee for flood plain management will be added to the June 9th meeting agenda.

SECRETARY'S REPORT:

Kimberly Kunkle reported on the following:

- The paperwork for the backhoe grant was completed with Jenn's help. According to an email that was received the backhoe must be purchased and a copy of the cancelled check must be submitted with the completed paperwork for them to release the funds since it is a reimbursement grant. She'll add "authorize purchase backhoe" to the agenda for the next meeting. Dennis Naylor suggested that they should check and see if they will do a trade in with the old backhoe.
- Charles Stambaugh is asking for permission to use the meeting room to collect northeastern school taxes during office hours. There is one date that is not during office hours but cannot be changed because it's the face value date. Arrangements will be made so that someone is in the office during tax collection hours. Council said the dates are fine.
- The cleaning lady was in and did her first cleaning. She did a good job. She'll be coming on the first Wednesday of each month.

TREASURER REPORT:

Payment of Bills ~ Report of Finances ~ Receipt of Payments

Schleig/Hess motion to approve the payment of bills, report of finances, and receipt of payments, motion passed unanimously.

Jennifer Reiner highlighted the following from her report:

- We received the liquid fuels money.
- We received a lot of the rental property registration and inspection payments. We're still working through those.

Kimberly Kunkle will add "Add new signatory to accounts" to the agenda for the next meeting.

MAYOR'S REPORT:

Mayor Josh Parish reported on the following:

- He did not perform any weddings.
- He received a complaint about a resident who installed a light that was shining onto the property of the neighbor.
- He's been keeping an eye out for any high grass and asked council members to alert him if they noticed any. Keeping in mind that it must be over 9 inches for him to send a violation notice.
- There is a meeting coming up with the fire company.
- He looked into id badges. The township just prints them out and laminates them. We could then get lanyard holders and make our own. It will be much cheaper than getting some made.
- He would like council to start thinking of doing a distribution to the fire department.

STREETS REPORT:

Dennis Naylor reported on the following:

- Street sweeping is ongoing and should be finished up tomorrow if all goes well.
- We already discussed that we are filling out the paperwork for the backhoe purchase.
- He will be meeting with someone about the bridge report.

PARKS AND RECREATION REPORT:

Dan Schlegel reported on the following:

- The grant application process.
 - Local match commitment
 - Certification saying that we own the property
 - Letter of support
- He needs the following items for the grant:
 - A copy of the municipal audit
 - An updated cost estimate

Jennifer Reiner will reach out and pay the grant application fee.

- Thrive Church is requesting to use the park for a church get together. He told them that they would need a use agreement as well as proof of insurance. He's going to get more information from them regarding their request.

Kimberly Kunkle will add policy & agreement for park use to the next meeting agenda.

PROPERTY AND SERVICES REPORT:

Kimberly Kunkle will add approve quotes for box replacement and wiring to the next meeting agenda.

Hess/Mckenna motion to authorize the purchase of a lift not to exceed \$500, motion passed unanimously.

BUDGET AND FINANCE REPORT:

Nothing to report. Everything was already discussed.

HEALTH AND SAFETY REPORT:

Brian McKenna reported on the following:

- He hasn't received a police or fire report yet. They should be available for the next meeting.
- The ambulance had 19 calls.

PERSONNEL REPORT: No Report

PRESIDENT'S REPORT: No Report

UNFINISHED BUSINESS:

Jennifer Reiner already reported on the rental property payments.

NEW BUSINESS:

Hess/Schleig motion to adjourn the meeting at 8:55 pm, motion passed unanimously.

The next Regular/Committee Meeting will be held on Tuesday, May 26th, @ 7 pm

The next Regular Meeting will be held on Tuesday, June 9th, @ 7 pm