

MOUNT WOLF BOROUGH COUNCIL MEETING

NOVEMBER 14, 2023

The Mount Wolf Borough Council conducted on Tuesday November 14, 2023. The meeting was called to order by President Darryl Main at 7 pm.

ATTENDENCE:

The following Council members were present: President Darryl Main, Vice President Dennis Naylor, Josh Parish, Dan Schlegel, Todd Hess, Brian McKenna

Officials Present: Mayor Maureen Starner

Engineer: Christopher Owens, Attorney: Devon Myers, Treasurer: Jennifer Reiner, Secretary: Bonnie Bentzel

ABSENT:

Michael Barlett

APPROVAL OF AGENDA AND MINUTES:

A motion was made by: Dennis Naylor seconded by Josh Parish to approve minutes from the October 10, 2023 and October 24, 2023 meetings. The motion was passed unanimously.

A motion was made by: Dennis Naylor and seconded by Josh Parish to approve the agenda. The motion was passed unanimously.

VISITORS:

Tim Damon, YCRPD

Pat Poet, Resident

Jacob Bush, Eagle Fire Company

PUBLIC COMMENTS:

Jacob Bush from the Eagle Fire Company stated that there are low tree branches and they need to be trimmed. Mayor Starner stated that she will send out letters this week. Stated that there is no "KNOXBOX" on the building located at the 3rd Street Apartments. Josh stated that he will contact the landlord asking for a "KNOXBOX" to be installed for the fire company. Mr. Bush almost mentioned that the trees on 8th Street needs to be trimmed, due to the fact that the trees are preventing the fire truck to go down 8th Street without breaking limbs. Mayor Starner asked the Eagle Fire Company about the Insurance. Mr. Bush stated that they are looking into new insurance and as soon as they get settled with the company, they in inform the Borough and give us the proper documentation needed. Mr. Bush also stated that they did receive a grant. This grant is going to be for the firefighters' physicals. Each physical is \$1,200. They have 12 people signed up the physicals. For each Fire Fighter that passes the physical they will receive gear.

ENGINEER REPORT:

A motion was made by Dennis Naylor and seconded by Brian McKenna to send letter back to People's Bank and to reduce the bonded amount from \$2,420.00 to \$0.00 for property located at 91 South 3rd Street. The motion was passed unanimously. Street opening request from York Water was approved by the zoning officer. MS4 Compliant regarding car lot on Maple Street. Darryl stated that he has drove by the area and he did not notice anything violations. Chris finished the map and reviewed all the tapes from the storm sewer. It is available to review. Chris needs Darryl to fill out paperwork for the PA ONE call. Darryl will fill out the paperwork and return it to Chris.

SOLICITOR'S REPORT:

People's Bank requested the original document to be sent back to them. The document was mailed back to Matthew Ruth at People's Bank. Ordinance 2023-02 amending Chapter 294 Section 9, Inspections to change from once every two years to once every three years was approved to approve by Josh Parish and seconded by Brian McKenna. The motion was approved unanimously. Devon drafted an agreement on timeline to Columbia Gas to comply with the Ordinance 2021-05. Columbia Gas asked that they wait until York Water finalize their work. Devon would like to put a timeline so they must have it completed by a certain time. Mayor Starner would like also added to if we have snow and the snow plow digs up any area of the "patchwork" they did we are not responsible for any damages. A motion was made by Josh Parish and seconded by Dennis Naylor to have Devon draft the letter to Columbia Gas. The motion was passed unanimously. Devon asked the she is authorized to draft a tax resolution for the December meeting. A motion was made by Josh Parish and seconded by Todd Hess to have Devon draft tax resolution for December meeting. The motion was passed unanimously. Devon will advertise the Budget for 2024 and will show Bonnie how to do it for 2025. A motion was made to advertise Budget for 2024 by Josh Parish and seconded by Dan Schleig. The motion was passed unanimously. Meeting dates for 2024 will be advertised with the adjustments for the reorganization meeting to be held on January 2nd 2024 and the Committee Meeting on December 24th 2024 to be canceled. A motion was made by Josh Parish and seconded by Dan Schleig. The motion was passed unanimously. The Council will re-appoint Hamilton-Musser as the Independent auditor for the year 2024. Resolution 2023-10 was made to re-appoint Hamilton-Musser as our Independent Auditor for 2024. A motion was made by Josh Parish and seconded by Brian McKenna. The motion was passed unanimously.

ZONING OFFICER'S REPORT:

Reports were sent and forward to Jay King at Assessment Appraisal Supervisor for York County

TREASURER'S REPORT:

Payment of Bills ~ Report of Finances ~ Receipt of Payments

A motion was made by: Josh Parish and seconded by Dennis Naylor.

The motion was approved unanimously.

MAYOR'S REPORT:

Tim Damon Police Chief was in attendance for the meeting to discuss the PPU cost going up versus administration time. Chief Damon stated that operation hours went down and administration hours went up due to sickness/injury. The injured officers were spending time in the office doing administrative

things and not on the streets. He stated that the administrative hours are divided by percentage according to the number of hours in the Department. Mt Wolf Borough has about 2 to 4 %. The hours are then divided across the board. Over the last 2 years Mt. Wolf Borough has occurred about 200 hours over the PPU's. Chief Damon stated that they recommend that we raise our PPU's so we do not go over our "allotted" PPU. Chief Damon stated that the comparison of Mt. Wolf Borough and other Boroughs/Townships that they protect (which are around the same size as Mt. Wolf Borough), should be closer to 3 units. Chief Damon stated that if we decrease our PPU's we will not see the officers in the Borough as much as we do now. Chief Damon stated that we are not based on a percentage but a time base. Which is different than what Northeastern Police Department offered us. Chief Damon stated that everyone's administrative time has increased. Due to the injured officers. Chief Damon stated that they did hire 2 new officers and that will increase the administrative hours. He stated that there are 4 categories to administrative hours. They are as follows

1. New hires/training
2. Vacations/paid time off
3. Vehicle maintenance
4. Special Details

Chief Damon stated that there are 58 officers on the force, with one retiring at the end of the year and they will be replacing that officer. He stated that they are still 2 short officers that they intend to hire. The PPU increase will be 5%.

STREET'S REPORT:

Leaf Collection has started. There were some issues with the equipment. The equipment was fixed and the bill shared with Manchester Borough, since we share the equipment. Stop sign was replaced at Walnut Street due to accident. There was some equipment repair needed to Scag and Grasshopper. Darryl spoke with Keith about getting the plow trucks ready for possible snow fall. The same people will be doing the plowing as in years past.

PARKS AND RECREATIONS REPORT:

Halloween in the Park was a successful event. The trick or treaters enjoyed it. There were some issues with the security system at the park. Coulson Security Systems came in to look at the system. It was determined that it was a switch. It was fixed. New Mulch is needed for under the tire swing.

PROPERTY AND SERVICE REPORT:

No report

BUDGET AND FINANCE REPORT:

No Report

HEALTH AND SAFETY REPORT:

The Council discussed the Police PPU increase.

PERSONNEL REPORT:

Working on employee handbook.

PRESIDENT'S REPORT:

The Council members did the sidewalk inspections were completed. Dennis Naylor stated before any action will be taken, more than one Council member will need to inspect the sidewalk before any action can be taken. The sidewalk ordinance will be sent to Devon for her review. A resident question was asked about the Old Train Station. Darryl asked if anyone knows anything regarding this. Per Pat Poet (resident) she stated that Patti Kinder was trying to get a hold of the owners and see if they have any information regarding the Train Station or what their plans are with the property.

OLD BUSINESS:

Center Street Property will be discussed at next Council Meeting.

NEW BUSINESS:

Penn Waste are increasing \$7.00 a ton. The new rate will go into effect February 2024. The fee per resident will be \$170.63 per 6 months.

Darryl received a letter from York County regarding fire and EMS responses. This gives Darryl authority make any changes. A motion was made by to Dennis Naylor and seconded by Todd Hess give Darryl authority to sign this paper. The motion was passed unanimously.

A motion was made by Josh Parish and seconded Dennis Naylor to approve Bonnie Bentzel from a Temporary Part time Secretary to Permanent Part time Secretary/Assistant Treasurer. The motion was passed unanimously. Darryl abstained from the vote.

A motion was made by Josh Parish and Brian McKenna seconded to increase pay to the maintenance workers by \$1.00 per hour. The motion was passed unanimously.

Devon stated that her rate is increasing by \$160.00 and hour to \$170.00.

A motion was made by Josh Parish and seconded Dan Schleig to create a separate Plgit check account for Fire Tax Collections. The motion was passed unanimously. A motion was made by Josh Parish and seconded by Todd Hess to have the same signers on the new Plgit account. The motion was passed unanimously.

EXECUTIVE SESSION:

Executive session started at 9:32pm

Executive session ended at 10:05pm and the meeting was adjourned at 10:06 pm.

A motion to adjourn the meeting was made by: Josh Parish and seconded by Dan Schleig

The motion was passed unanimously.

Next Council Meeting will be held on Tuesday December 12, 2023 @ 7pm

Next Non-Voting Committee Meeting will be held on Tuesday November 28, 2023 @ 7 pm