

Mount Wolf Borough Minutes

Regular Meeting

October 11, 2022

**Convene:**

The Mount Wolf Borough Council met in regular session on Tuesday, October 11<sup>th</sup>, 2022, beginning at 7:00PM. The meeting was called to order by Council President, Darryl Main.

**Attendance:**

The following Council Members and other Officials were present:

Council – Michael Barlett, Dan Schleig, Darryl Main, Brian McKenna, Denny Naylor, Josh Parish, and Todd Hess

Officials – Mayor Mo Starnier, Attorney Beth Kern, Engineer Chris Owens, and Assistant Municipal Secretary Anya Barlett (via phone)

**Visitor Attendance:**

- Ann Yost (LUSK Architects)
- Rachel Hauck (Resident of Mount Wolf Borough)
- Deputy Chief Bryan Rizzo (YCRPD)

**Agenda/Minutes:**

A Schleig/McKenna motion was made to approve the agenda as presented. Motion passed unanimously.

A Parish/Barlett motion was made to approve the minutes from the September 13<sup>th</sup>, 2022, Regular Meeting as presented. Motion passed unanimously.

A Naylor/Barlett motion was made to approve the minutes from the September 27<sup>th</sup>, 2022, Committee/Non-Voting Meeting as presented. Motion passed unanimously.

**Public Comments:**

1. Rachel Hauck (Resident of Mount Wolf Borough)
  - a. Ms. Hauck addressed Council with questions regarding Bear Alley. Discussion was held concerning the alleyway and who is ultimately responsible for maintaining this alleyway. It was concluded that it is currently unclear if the alleyway is adopted or not, Council President Main said Council will look further into this issue.
2. Ann Yost with LUSK Architects attended tonight's meeting to discuss the YSM Landscape Art Grant Proposal. The intention of this grant is to improve local parks and the accessibility to the facilities. The total cost estimate to improve Mount Wolf Park is \$432k. The grant would be a 20/80 split with Borough responsibilities totaling \$86,400 since the Borough has a population less the 5,000 residents. Ms. Yost discussed with Council the improvement plans in depth.

Council President Darryl Main voiced concerning questions. Ms. Yost encouraged the Borough to seek a letter of support from the Elementary school and/or the Northeastern School District regarding the park improvements. Councilperson Parish asked additional funding questions. It was concluded that the deadline for the grant application is October 27<sup>th</sup>. Councilperson Schlegel will complete the necessary items to submit the grant.

3. Deputy Chief Bryan Rizzo with YCRPD addressed Council with updates. YCRPD is looking into the possibility of buy two horses and a trailer. Short discussion was held. Councilperson Parish reported that monthly logs/reports are being monitored closely and is concerned the PPU's will be met by August – currently Mount Wolf Borough has 1,433 service hours. It was asked why the Borough has so many service hours. Rizzo answered that it is a combination of calls and patrol calls. More officers are being assigned to the Borough, typically three. A study will be conducted if one officer can be assigned to lessen service hours. Councilperson Parish raised concerns of safety. Further discussion was held concerning the need for additional PPU's.

### **Engineer's Report:**

Engineer Chris Owens reported on the following:

*UPDATE: Storm Water Inspection –*

Owens informed Council that the 2022 proposal pricing was confirmed and is waiting on a timeline.

*UPDATE: 2022 Street Project –*

Owens reported that paving will begin next week. Council President Main requested an exact date so the Borough can inform residents via Facebook and the website.

*UPDATE: Resident Question: Alleyway Behind South 4<sup>th</sup> Street –*

Attorney Kern wanted to circle back to this discussion from the public comments. Attorney Kern would need to do historical research of the Borough record books to determine if and when the adoption was created as well as the pavement, or lack thereof. Attorney Kern stated that the alley would have been fully adopted or not at all, there is no partial adoption.

### **Solicitor's Report:**

Attorney Beth Kern reported on the following:

*UPDATE: 154 South 3<sup>rd</sup> Street Zoning Violations –*

Attorney Myers requested that Borough Council withdrawal the enforcement notice issued to property 154 South 3<sup>rd</sup> Street regarding the "paid for parking" signs. A Naylor/Barlett motion was made to approve this withdrawal. Motion passed unanimously.

*UPDATE: Request for Quote: Independent Professional Audit Services –*

Attorney Myers requested an update from the RFQ issued for an independent professional audit service. Councilperson Barlett informed Council of communication received from two auditing firms. A

Naylor/Schleig motion was made to authorize access and appoint an independent auditor. Motion passed unanimously.

*UPDATE: Fireworks Ordinance –*

Attorney Kern provided Council with a drafted Ordinance to review. This updated Ordinance includes the legislative changes further restricting fireworks in the Borough. If the Borough does not update the current fireworks Ordinance, the current one will stand. After discussion, Council concluded to table action until further research can be conducted.

*Volunteer Tax Credit Ordinance Amending –*

The current percentage of credit is changing from 20% to 100%. Attorney Kern informed Council that they can decide the percentage to adhere to. Councilperson Parish commented that there is currently only one volunteer firefighter that qualifies for this tax credit and that moving towards 100% may encourage younger residents to become volunteer firefighters. Mayor Mo asked questions concerning the timeline of action required and if this was part of the school taxes – Councilperson Parish answered no. After discussion, a Parish/Schleig motion was made to amend the 2016 Volunteer Tax Credit Ordinance. Motion passed 6/1 with Councilperson Hess objecting.

*Resolution to Direct Tax Collector to Waive Additional Charges –*

Due to recent legislative, Act 57, Council is required to pass resolution stating that they comply with Act 57. Questions were asked by Council concerning the process of this waiver and what taxes it covers. Attorney Kern answered Council's question. No motion is required to proceed.

*UPDATE: Zoning Ordinance Review by YCPC –*

Council reviewed comments received by YCPC. Only a few clerical items were noted for change, no large concerns. YCPC suggested adopting the new Ordinance. Council reviewed and discussed. A Hess/Barlett motion was made to approve for Attorney Kern to make the clerical changes as suggested by YCPC. Motion passed unanimously. Additionally, a Hess/Barlett motion was made to advertise the updated Zoning Ordinance with a scheduled hearing for Tuesday January 24<sup>th</sup> at 6:30PM at Eagle Fire Company. Motion pass unanimously.

**Zoning Officer's Report:**

Zoning Officer Rachel Kling was absent however provided the following report:

*Zoning Permit's Issued –*

Kling informed Council of the permits issued for the month of September. Kling also received the first burn container certification and will be sending that to Eagle Fire Company to schedule inspection.

**Treasurer's Report:**

Treasurer Rachel Kling was absent however provided the following report:

*Payment of Bills –*

A Naylor/Hess motion was made to approve the payment of checks payable #5223-5343 and ACH payment #01669017, #11421789, #191492533, #37W2266194435, #13649765433 and #13742549673, totaling \$20,176.94. Motion passed unanimously.

< Council received income statement and balance sheet for the month of September 2022 >

*Transfer of Funds –*

Kling informed Council that the second half of the funds received from ARPA were moved to the correct Truist general fund account as of today and wanted to know if Council would like for her to move funds to PLGIT. A Hess/Barlett motion was made to approve for Kling to move funds from the general fund account at Truist Bank to the allocated account with PLGIT for ARPA. Motion passed unanimously. Additionally, Kling informed Council that she will be meeting with Traditions Bank at the beginning of November to finalize the transition from Truist Bank to Traditions Bank. Therefore, a Hess/Barlett motion was made to close all accounts at Truist Bank and transfer funds appropriately to Traditions Bank. Motion passed unanimously.

*2023 Agreement with York SPCA –*

Mount Wolf Borough received the 2023 agreement from York SPCA. A Schleig/Hess motion was made to approve the 2023 agreement, authorizing for Council President Darryl Main to sign the agreement with Attorney Myers as the witness. Motion passed unanimously.

*2023 Retainer Contract with Klugh Animal Control –*

Mount Wolf Borough received the 2023 retainer contract from Klugh Animal Control to continue service to Mount Wolf Borough for animal control. Council reviewed the contract and discussed finding another provider for this service that is 24/7. Council concluded that at this time they will not be signing the retainer contract until further research is done.

**Mayor's Report:**

Mayor Mo reported on the following:

- Mayor Mo performed one wedding within the last month.
- Received complaints regarding the condition of Maple Street from Manchester into Mount Wolf. Mayor Mo has contacted PennDOT regarding this issue.
- UPDATE: Mount Wolf Post Office Hours
  - o The postmaster for Mount Wolf Post office informed Mayor Mo that they will not adjust operation hours. Mayor Mo asked if it was possible to provide more hours on Saturday, this was also rejected. Councilperson Hess raised concerns of the two new apartment complexes increasing the number of residents using the post office. Council concluded that a survey will be conducted to determine the future of mail delivery for Borough residents.

**Streets:**

Councilperson Denny Naylor reported on the following:

- Leaf collection 2022
  - o Leaf collection will begin November and continue through December. Collection will happen on Wednesday's, weather permitted.

**Parks and Recreation:**

Councilperson Dan Schleig reported on the following:

UPDATE: Security to Borough Buildings –

Council discussed keyless entry to Borough buildings. Schleig will request quote from Coulson Security.

**Properties/Services: NONE**

**Budget & Finance:**

Councilperson Michael Barlett reported on the following:

*2023 Budget –*

The 2023 budget will be heavily discussed at the October Committee meeting. All requests need to be submitted at this meeting.

**Health and Safety:**

Councilperson Josh Parish reported on the following:

Ambulance –

- 71 calls for the month of August with a 117 second chute time.
- Having an issue finding EMT's and paramedics.

Fire –

- The attack truck/ engine 22-2 has been sold for 50k. Purchased 2<sup>nd</sup> engine from Spring Grove for 10k.

Police –

- 32 calls total in the Borough for the month. 16 traffic citations, 2 arrest.
- Councilperson Hess asked for clarification concerning PPU's

**Personnel: NONE**

**Council President:**

Council President Darryl Main reported on the following:

*October Committee Meeting –*

Council discussed work projects/Ordinance review for October Committee Meeting. Main will not attend the October meeting.

**Correspondence: NONE**

**Old Business:**

*Resolution 2022-08: Appoint Vacancy Board Vacancy –*

A Schleig/Hess motion was made to approve Resolution 2022-08, to appoint Mount Wolf Borough resident Rachel Hauck as the vacancy board member for Mount Wolf Borough Council. Motion passed unanimously.

**New Business: NONE**

**Adjournment into Executive Session:**

At 10:19PM a Hess/McKenna motion was made to adjourn the regular Borough Council meeting and move into Executive Session Motion passed unanimously.

Anya Barlett, Assistant Recording Secretary

Rachel Kling, Recording Secretary