

THE MOUNT WOLF BOROUGH COUNCIL MEETING

SEPTEMBER 10, 2024

The Mount Wolf Borough conducted a meeting on Tuesday September 10, 2024. The meeting was called to order by President Darryl Main at 7pm.

ATTENDANCE:

The following Council Members were present: Pat Poet, Josh Parish, President Darryl Main, Vice President Dennis Naylor, Michael Barlett and Brian McKenna

Officials: Mayor Maureen Starnier, Engineer: Chris Owens, Attorney: Devon Myers, Treasurer: Jennifer Reiner, Secretary: Bonnie Bentzel

ABSENT:

Dan Schleig

APPROVAL OF MINUTES AND AGENDA:

A motion was made by: Pat Poet and seconded by Michael Barlett to approve minutes from Council meeting and Committee meeting. The motion was passed unanimously.

A motion was made by: Michael Barlett and seconded by Josh Parish to approve the agenda. With the addition to old Business for Sewer and Permits. The motion was passed unanimously.

VISITORS:

David Heckert, Resident

Andrew Srebroski, Resident of York Haven

Jacob Bush, Eagle Fire Company

Mark Sands, Resident

Beth Himmelright, Resident

PUBLIC COMMENTS:

Mark Sands requested to use the park for "Halloween in the Park". Mark Sands requested to close 4th Street to the alley in front of the park. Hours to include 5:30 to 8:30 pm. Jake Bush asked how will the street be closed? Jake Bush reported that the fire company will offer their assistance in closing the street. The Council is agreement to allow the "Halloween in the Park" with the closure of South 4th Street to the alley in front of the park. A motion was made by Michael Barlett and seconded by Josh Parish to have "Halloween in the Park" and closure of South 4th Street.

David Heckert reported that the teams using the Wolves ball field are not informing them when the field will be used. David Heckert also reported that the teams are not cleaning up the fields and raking the fields after use. David Heckert stated that the groups are leaving trash in the dugouts. Andrew

Srebroski asked Council if they could inform the team managers when the field cannot be used. Council agreed and stated that Andrew Srebroski and David Heckert can inform the team managers when the field is not to be used for field maintenance. David Heckert asked for a key to the refreshment stand. The Council agreed to give David Heckert a key to the refreshment stand.

ENGINEER'S REPORT:

Chris Owens reported that the grate was installed.

Chris Owens stated that he will get a bid package together for the replacement of sewer pipes. A motion was made by: Michael Barlett and seconded by Pat Poet to authorize Chris to prepare a bid for the borough for 2nd Street storm sewer pipes. The motion was passed unanimously.

Chris Owens stated that Pat Poet sent him an email regarding the Local Share Account. Chris Owens stated that he noticed it was due by September 30th. Chris Owens stated that it is very simple fill out. Chris Owens stated that we will need a resolution and cost estimate to apply. Chris Owens stated that's that the Borough will have to describe what they want and give a cost estimate of that the Borough needs. The Borough Council agreed on a backhoe is needed. Council agreed on a 416 Caterpillar Backhoe at cost of \$110,000. Darryl Main stated that this grant could cover the full amount of the cost. A motion was made by Michael Barlett and seconded by Brian McKenna to authorize Resolution 2024-4 to apply the for Local Share Grant for the purchase of a 416 Caterpillar Backhoe Loader with a cost of \$110,000. The motion was passed unanimously.

Chris Owens stated he will need the annual report for the Chesapeake MS-4.

Mayor Starner stated that she got a call from Rob Ludgate, Representative from Rogele. He is the contractor who is working with Northeastern Sewer Authority, and he was asking if the Borough puts out "No Parking" signs. Mayor Starner thanked him for giving her notice and she stated that signs can be placed. Rob Ludgate stated that they will begin work next week.

SOLICITOR'S REPORT:

Devon Myers asked Council if they had a chance to review the Employee Handbook. Council Members stated that they did, and they have no changes to the Handbook. A motion was made by: Michael Barlett and seconded by Pat Poet to approve Resolution 2024-5 for the Employee Handbook. The motion was passed unanimously.

Devon Myers stated the review of BCO contract. The Borough Council wants to remove Commonwealth Code as our current Building Code Inspector and approve Barry Isett as our new Building Code Inspector. A motion was made by Josh Parish and seconded by Pat Poet to approve Devon Myers to review the contract with Barry Isett. The motion was passed unanimously.

ZONING OFFICER REPORT:

Chris McDermott sent the zoning report for July and August. Bonnie Bentzel sent report to Jay King at York County Assessment Office.

Darryl Main asked Devon Myers what the next step is the borough needs to do regarding the resident who did not get a permit for the fence she had installed. Josh Parish asked if the resident was notified or contacted. Mayor Starner did send the resident a letter regarding this matter. Chris McDermott with

Barry Isett did send a letter to the resident stating what needs to be completed by her. Pat Poet stated that if she wants to keep the fence, she will need to set up a zoning hearing with our zoning board or she will need to take the fence down. Devon Myers reported that the resident has the right to appeal within 30 days of the letter. Devon Myers reported that the Borough has the right to take the resident to the Magistrate or enforce her to take the fence down after the 30 days.

Pat Poet asked if the building that Tupper Sverduk purchased and turned into a store/apartment if he needs a building permit. Darryl stated the Occupancy permit would be issued from the Commonwealth Code. Pat asked if he needs to have handicap spots since it is also a store. Darryl stated the parking would be a zoning issue, but the building inspector would do everything else. Michael Barlett stated they may say they do not need any permits because it is renovations. Pat Poet asked if Chris McDermott could go there and inspect the property to make sure it is in compliant with our zoning ordinance. The Borough Council agreed that Chris McDermott can reach out to Tupper Sverduk.

Pat Poet reported that the driveway at North 4th Street had enlarged their driveway. Pat Poet asked about the type of stone that was placed. Jacob Bush stated that he did the work there and the stone is impervious, and no permit is required for that.

Pat Poet asked about the new porch that was place at the recreation center at Otterbein Church. Pat Poet stated that they did not have a permit to add a roof. Michael Barlett stated that if they got a permit with Commonwealth Code, we would not know. Mayor Starner stated that they need to contact the Borough office and let us know if they got a building permit. The Borough would require a copy of the permit for their file.

TREASURER'S REPORT:

Payment of Bills ~ Report of Finances ~ Receipt of Payments

A motion was made by Josh Parish and seconded by Michael Barlett to approve the Payment of Bills, Report of Finances and Receipt of Payments. The motion was passed unanimously.

MAYOR'S REPORT:

Mayor Starner reported that she did perform a wedding at John Rudy Park.

Mayor Starner reported that she is keeping the Borough's Facebook it up to date.

Jennifer Reiner informed Mayor Starner that she is getting emails when people in the Borough are buying new properties. Mayor Starner informed Jennifer Reiner that she is not getting these emails. Jennifer Reiner stated that she receives this information with the property tax. Mayor Starner stated she emails the Postmaster and asks him for the new Post Office Box for the new residents. Jennifer Reiner offered to send a "Welcome Pack" to all new residents of Mount Wolf Borough.

Mayor Starner asked that if you respond to an email "do not reply to all". Mayor Starner asked to only reply to the person sending the email.

STREETS REPORT:

Mayor Starner report that they are having a Homecoming Parade. The Homecoming Parade will be held on Thursday September 26th 6 to 7 pm The Parade will be from Park to the Northeastern High School. A

motion was made by: Dennis Naylor and seconded by Pat Poet authorized to close the street from Maple Street from South 5th to Plane Alley for the Homecoming Parade with the condition that of traffic control in place.

PARKS AND RECREATION REPORT:

The VFW, Fire Company and Scouts will be having an event Patriot Day will be held in the square at Manchester Borough. This will be held 7 pm on September 11th.

PROPERTY AND SERVICES REPORT:

Brian McKenna reported that a new light has been placed at the ballpark.

BUDGET AND FINANCE REPORT:

No Report

HEALTH AND SAFETY REPORT:

Josh Parish reported that there were some false alarms at Emerson Flats. Chief Jacob Bush reported that there have been 7 false alarms. Mayor Starner asked Chief Jacob Bush to let her know, so she can bill them for the false reports. Mayor Starner reported that they are allowed 3 false alarms before they are charged.

Josh Parish reported that he did receive the budget for Eagle Fire Company. Josh Parish stated that this will be discussed at the budget meeting during the Committee Meeting in September.

Chief Jacob Bush reported that the fire company will be making a purchase of an ambulance. This will be used to haul a boat and equipment. It will seat 8 people. This vehicle will be called "Water 22".

PERSONNEL REPORT:

No Report

PRESIDENT'S REPORT:

Darryl Main reported that a resident called and complained about loud noise. Darryl Main stated that he needs to call the Police. Darryl Main stated it is a generator being used on 7th street.

Darryl Main stated that he did type up the resident letter and the letter will be mailed out at next Committee Meeting. Council Members will arrive at 6:30 pm to stuff envelopes for mailing.

OLD BUSINESS:

Pat Poet asked if the Sewer Authority needs to have a permit for street closure. Darryl Main stated that "Yes" they will need to fill out permits for street closure

NEW BUSINESS:

Darryl Main reported that he received an email from Jake Hvazda to use the Park for a Farmers Market.

A motion was made by: Michael Barlett and seconded by Pat Poet to adjourn the meeting. The motion was passed unanimously. The meeting was adjourned at: 9:30 pm

The next Committee Meeting will be held on Tuesday September 24th at 6:30 pm

The next Council Meeting will be held on Tuesday October 8th at 7pm