

MOUNT WOLF BOROUGH COUNCIL MEETING

SEPTEMBER 12, 2023

The Mount Wolf Borough Council conducted a meeting on Tuesday September 12, 2023. The meeting was called into order by President Darryl Main at 7pm.

ATTENDANCE:

The following Council members were present: Brian McKenna, President Darryl Main, Vice President Dennis Naylor, Josh Parish, Dan Schleig.

Officials Present: Mayor Maureen Starner

Engineer: Chris Owens, Attorney: Devon Myers, Secretary: Bonnie Bentzel, Treasurer: Jen Reiner

ABSENT:

Michael Barlett and Todd Hess

AGENDA AND APPROVAL OF MINUTES:

A motion was made by: Dennis Naylor and seconded Dan Schleig to approve the minutes for the August 8, 2023 regular meeting and August 22 2023 non-voting meeting.

The motion was passed unanimously.

A motion was made by to approve the agenda with the addition to Parks and Recreation and Sidewalk projects. A motion was made by: Dan Schleig and seconded by Dennis Naylor.

The motion was passed unanimously.

VISITORS:

Neal Conley, Resident

Michael Fischer, Resident

PUBLIC COMMENTS:

Michael Fischer is interested in the EMC Coordinator position. He wanted to introduce himself to us. Michael lives in East Manchester Township for about 5 years and helped with Eagle Fire Company for about 5 years also. He has been involved with Emergency Services for about 28 years. He has his EMC certification. He feels that there should be no issues taking this position and continuing working with Eagle Fire Company. A motion was made to official elected Michael Fischer as interim EMC Coordinator by Dan Schleig and seconded by Josh Parish. The vote was passed unanimously.

Neal Conley attended the meeting to answer any questions we may have with the upcoming zoning hearing. Chris Owens stated that papers need to be signed and notarized by the homeowners prior to the zoning hearing.

ENGINEER'S REPORT:

Chris McDermott sent an email that stated the Borough needs to make final determination of the adversary to the OMN agreement prior to a final decision of the stormwater. Devon stated that the Borough must authorize signing of the OMN so Darryl has the authority to sign it.

A motion was made for 189 South 8th Street to approve the OMN agreement to set forth in the Stormwater Ordinance and authorize President Darryl Main to sign it by Dennis Naylor and seconded by Dan Schleig. The motion was passed unanimously. Darryl stated that we need a signed copy of the plan. The plan will be attached to the OMN agreement and signed and notarized.

DEP asked for us to sign a new permit to extend it for 24 months until March 2025 for the York County Stormwater agreement for the Chesapeake Bay.

A motion was made for a resolution 2023-08 for the agreement to the Chesapeake Bay by Dan Schleig and seconded by Brian McKenna.

The vote was passed unanimously.

The sidewalk project is complete and they will replace the stop sign at Greiman Park. They did go over the amount by \$ 2,847.00. The reason why it went over, it did not include the curb that needed replaced and repaving at the area where the curb was replaced.

SOLICITOR'S REPORT:

Devon made a draft of a new fee resolution. This new resolution will cover all of the fees that we charge. Mayor Maureen asked if this will include the recreation fee for land development. Devon stated that the recreation fee for land development was set on a separate resolution. That fee resolution was 2021-03. Devon stated that she will add this fee to the new resolution. The Borough Council has discussed raising the zoning permit fees and street opening fees. Darryl will send the new zoning permit fees and street opening fees to Devon and she will put it into the new fee resolution.

The Center Street Property. The Church still has not responded to our emails. Devon stated that she will reach out to the church.

A motion was made by Dan Scheig and seconded by Josh Parish giving Devon the authority to send out an enforcement letter to the church if no response.

The motion was passed unanimously.

The agreement with Northeastern Regional Emergency Management Agency. We have a resolution and the agreement that was approved by Manchester Borough September 11, 2023, and is on East Manchester Township agenda for September 12, 2023. Resolution 2023-09 will authorize Mt. Wolf Borough enter into the Northeastern York County Management Agency agreement pursuant to the terms and a copy of the agreement is attached as an exhibit authorizing the Council President to sign it. This resolution is required when you enter into an intergovernmental corporation agreement.

A motion was made to approve resolution 2023-09 to enter into an agreement with Northeastern Management Agency by Josh Parish and seconded by Dan Schleig.

The motion was passed unanimously.

A motion was made to approve the agreement with Manchester Borough and East Manchester Township by Josh Parish and seconded by Brian McKenna.

The motion was passed unanimously.

Devon stated to convert a two way to one way, there is a PennDOT form must be filled out and a traffic study must be completed by a certified individual who can do a traffic study.

The Borough Council will wait until the apartment complex is filled and then the council will address the issue if needed.

The draft for the refuse will be ready by the October Committee meeting.

ZONING OFFICER'S REPORT:

Chris McDermott will be attending the Zoning Hearing on Wednesday September 20, 2023 @ 6:30pm

Chris McDermott reported that 5 permits were sent over and approved by Barry Isett and Associates.

Devon will email Chris and ask him to send out the application for the upcoming zoning hearing to be sent out to all the zoning board members.

TREASURER'S REPORT:

Payment of Bills ~ Report of Finances ~ Receipt of Payments

A motion to pay the bills was made by Dennis Naylor seconded by Brian McKenna

The motion was passed unanimously.

STREET'S REPORT:

Darryl sent an email to Columbia Gas regarding the streets that they had dug up and have not repaved yet. Darryl still did not hear anything back. Darryl will give it another week, and if not response, we may have to mark all areas that need addressed. We will look at the paving ordinance and see where they are in violation. The streets that are in need are 2nd, 4th and Maple Streets. Columbia Gas has sent in another street permit for 5th Street.

A motion was made for the Borough Council approved to have an enforcement letter sent to Columbia Gas stating that the repair of the pavement is not within the street opening ordinance, if we do not hear from Columbia Gas by September 26th, 2023 by Josh Parish and seconded by Dennis Naylor.

The motion was passed unanimously.

Devon recommended that in the letter that will be sent to residents regarding sidewalk repair will include the time frame that the repairs will need to be completed by according to the length of the sidewalk.

Mayor Starner recommended that we can offer residents to bring in the companies (who will fix the sidewalks) if residents want to work with each, we can facilitate meetings and work together to approve the price per square root. This will also be included in the letter that will be sent to all borough residents.

All the poles for the street signs have been painted except for one pole.

MAYOR'S REPORT:

Susquehanna Lions Club was requesting for a donation to the Halloween Parade.

A Motion was made to donate the same amount to the Halloween Parade as last year by Dan Scheig and seconded by Dennis Naylor.

The motion was passed unanimously.

Trick or Treat will be held on Tuesday October 31, 2023 from 6-8 pm.

Chief Damon sent Mayor the 2024 PPU review. They are requesting to increase the PPU from 4.25 PPU to 4.50 PPU. Chief Damon stated that he would like to meet with Council to review the request increase with us. We will schedule a meeting with Chief Damon in November. (Due to the fact he has no time available in October)

PARK AND RECREATION REPORT:

NELL (Northeastern Little League) replaced the benches at Greiman Fields. They turned in a bill for reimbursement. The Borough Council denied reimbursement, due to the fact that they never informed us that the benches needed replaced and it was not approved by the Borough Council.

Resident Mark Sands was requesting to use the park on Halloween night for carving pumpkins and Halloween fun for the children of Mt. Wolf Borough. This will be address at our next council meeting. This will need to be approved due to the fact the park will be used after park hours. All pumpkins must be removed at the end of the evening.

PROPERTY AND SERVICE REPORT:

A person stated to Brian McKenna that it was brought up to the Northeastern School Board Meeting, the school board would like to purchase the Mt. Wolf Park for \$1.00.

New tools are recommended for our Maintenance staff. Brian provided a handout of the tools the Maintenance staff is requesting.

HEALTH AND SAFETY REPORT:

Chief Damon sent Mayor the 2024 PPU review. They are requesting to increase the PPU from 4.25 PPU to 4.50 PPU. How much of this will be related to Admin hours. The Eagle Fire Company had 35 calls for the July. Twelve of the calls were in the borough limits.

Chief Bush stated that not all buildings in Mt. Wolf do not have a lockbox. This is not required, but highly recommended by Eagle Fire Company. If the business does not want to do this, they do suggest giving a key to the Fire Company so if there is an emergency, they do not have to break windows or doors to enter the building.

BUDGET AND FINANCE REPORT:

No Report

PERSONNEL REPORT:

No Report

PRESIDENT'S REPORT:

Darryl will ask the Maintenance crew to power wash the playground equipment and paint where needed.

OLD BUSINESS:

Barry Isett sent us a proposal to increase fees to \$100.00 per hour. They will do 2 to 4 units per hour, depending on the size of the units. The Borough Council recommended that inspections be done every 3 years instead of every 2 years.

A motion was made to make an amendment to the ordinance to do the inspections to every 3 years instead of every 2 years by Josh Parish and seconded by Dan Schleig.

The motion was passed unanimously.

Barry Isett and Associates are requesting that they are to remaining zoning officer for Mt. Wolf Borough and also be the rental inspection officer with a rate of \$100.00 per hour.

We will send Barry Isett the bill for the license and the inspection and they will set up the inspection with the landlord. Once the inspection is passed, we will send the landlord the license. This issue will be tabled until next Committee meeting. Devon recommended that we ask Barry Isett and Associates to draw up an agreement and she will review the agreement.

NEW BUSINESS:

Borough office hours will be as follows:

Tuesdays 6 ~ 8 pm

Wednesdays 9am ~ 12 pm

Thursdays 6 ~ 8 pm

If there are any abandon cars on the streets the police must be notified. If it is on the owner's property, it must be covered.

Devon recommended that we update our ordinance on vehicles on the property that is not insured or inspected.

A motion to start Executive session by: Josh Parish and seconded by Brian McKenna and executive session started at 10:15pm

The motion was passed unanimously.

Meeting was adjourned at: 10:28pm

Motion was made to adjourn meeting by: Josh Parish and seconded by Brian McKenna

Motion was passed unanimously.

Next Non-Voting Committee Meeting will be held: Tuesday September 26, 2023 at 7pm.

Next Council Meeting will be held: Tuesday October 10, 2023 at 7 pm.