

THE MOUNT WOLF BOROUGH COUNCIL MEETING

SEPTEMBER 9, 2025

The Mount Wolf Borough held a meeting on Tuesday, September 9, 2025. Vice President Dennis Naylor called the meeting to order at 7 p.m.

ATTENDANCE:

The following Council Members were present: Mayor Maureen Starner, Pat Poet, Josh Parish, Vice President Dennis Naylor, Larry Murray Jr., Dan Schlegel, Michael Barlett, and Brian McKenna.

Official: Attorney: Devon Myers

Treasurer: Jennifer Reiner, Secretary: Kimberly Kunkle, Maintenance worker: Blane Bowers, Engineer: Chris Owens

ABSENT:

APPROVAL OF MINUTES AND AGENDA:

Barlett/Poet motion to approve the minutes from the regular Council meeting held on August 12th and the Committee Meeting held on August 26th, motion passed unanimously.

Poet/McKenna motion to approve the agenda, motion passed unanimously.

VISITORS:

Andy Blessing

PUBLIC COMMENTS:

Andy Blessing raised a complaint about the people doing the work on the streets. He stated that they are letting greasy rags and trash in the yards and streets. He feels like they need to be held accountable. Josh Parish stated that the police can be called regarding the littering. Mayor Mo stated that she had a conversation with Representative D'Orsie and asked him if we have any means to help our residents. Dennis Naylor said that if it's found that something has been damaged by the work crews, we can go back to them and have them repair the damage. Mayor Mo said that if she's made aware of damage, she'll add it to her list of repairs that need to be made.

Andy Blessing also brought up the fact that sometimes streets are blocked with cones, but no workers in sight. He also said that the trash is not always being picked up due to the roadwork. Mayor Mo said that she called and spoke with someone at the trash company, and they said that the road crew isn't letting them onto the streets. She also spoke with the road crew, and they said that they will let them through, but the trash people aren't allowing them enough time to move their signs out of the way. She's not sure who's telling the truth.

Blane Bowers raised a complaint about the grass, poison, and a tree growing up between garages on 3rd Street. He said there must be a massive bee's nest there too.

Blane Bowers reported the following:

- The scag was fixed, but it broke down again.
- They are getting a new thermostat for the backhoe.
- A temporary fix was made to the shaky bridge to keep the kids from falling through.
- The wrong-way sign for S 2nd Street came in, but it was made incorrectly and needs to be fixed. They ordered a new decal to fix the sign.
- Kids are digging large holes where the volleyball court was. They keep filling it in, and the kids keep digging it out. They are trying to come up with a solution and are open to suggestions on how to fix the issue.
- They are working on the curbs at Center and Main Street. He's not sure if they will get them painted before the temperatures start to drop.
- He suggested looking into direct deposit. Jen said that it can be looked into, but it will need to be voted on at the next meeting.

ENGINEERS REPORT:

Parish/Schleig motion to approve Resolution 2025-07, to Extend the Term of the Amended and Restated Intergovernmental Cooperation Agreement for the Implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan, motion passed unanimously.

Mayor Mo will prepare and send a letter to Columbia Gas with a list of items to date that need to be repaired due to damage caused when street work was done.

Chris Owens will look into a grant from the Commonwealth Financing Authority to be used for the purchase of a backhoe loader.

SOLICITORS REPORT:

Schleig/Naylor motion to appoint Poet Poet to complete the current term as Council President, motion passed unanimously.

Dennis Naylor will remain as Vice President.

Barlett/McKenna motion to add Pat Poet as a signatory to Traditions, motion passed unanimously.

Barlett/Schleig motion to add Pat Poet to the PLGIT account, motion passed unanimously.

There was a discussion regarding the upcoming election. The deadline has passed to have your name on the ballot, so at this point, council members will need to be written in.

Larry Murray Jr. will now be the Personnel representative.

The Letter of Regional Significance and Impact from YCPC regarding Trade Center 83 – Phase II, LLC was discussed. Mayor Mo reported that she placed a call to the person from the county who sent the letter and voiced concerns. Devon Myers suggested reaching out to Christy at East Manchester or Dave Naylor to see if they submitted a plan and where they are in the process. Attending a meeting is also a possibility.

ZONING OFFICER REPORT:

Kim Kunkle will contact Barry Isett & Associates, letting them know that reports need to be updated to include addresses.

Mayor Mo reported that she placed a call to Barry Isett & Associates to discuss the permit procedures and let them know that everything must start and end with the Borough Office.

Jennifer Reiner and Kim Kunkle reported that Jodi Heffner came to the office for a meeting to discuss permit procedures. It was confirmed that everything starts with a zoning permit/application fee being submitted to the borough office. The application and corresponding paperwork will then be sent to Barry Isett & Associates for their review and determination as to whether any further permits are required.

There was a discussion regarding the rental property inspection letters. The letters will be mailed out yearly to all property owners. A checklist, the first year's invoice for the yearly license fee, and the schedule of inspections will be included in the mailing. Property inspections will be carried out every 3 years. If the property is due for inspection, then the inspection fee will also be included in the invoice. The inspections will be scheduled and performed by Barry Isett & Associates. Kimberly Kunkle & Jennifer Reiner will manage the list, invoicing, & collection of the money here at the Mt. Wolf Borough Office. If any property owners are not compliant with the inspections, then it will be brought to the attention of the magistrate.

TREASURER REPORT:

Payment of Bills ~ Report of Finances ~ Receipt of Payments

Poet/Schleig motion to approve the payment of bills, report of finances, and receipt of payments, motion passed unanimously.

A cleaning lady was hired. She will clean on the first Wednesday of each month.

Jennifer Reiner reported on the following:

- We got a quote for pest control services from Fox Pest Control. It was recommended that we contact JC Ehrlich Pest Control and Ellis Pest Control for quotes as well. Kimberly Kunkle will reach out to schedule appointments. This will be added to next month's agenda.
- We'd like to get IT support. She reached out to MBIT for a quote, and a guy came out, but he hasn't sent the quote yet. Dennis Naylor is going to provide the name of someone else that we can contact for a quote.
- Jodi Heffner from Barry Isett & Associates came to the office to discuss permit procedures with Jennifer Reiner and Kimberly Kunkle.
- Kimberly Kunkle received an email that we will be getting money for the 904 grant from 2023. There is a webinar, "Mastering the 904 Recycling Performance Grant Application Process," on September 30th that Kimberly Kunkle is registered for.

MAYOR'S REPORT:

Mayor Mo reported on the following:

- The DCED contacted her about doing a fire study survey that the township requested, but it should be the whole community doing it. They need a letter of intent from both the township and the borough saying that they agree to let them conduct the survey. She contacted the local fire department, alerting them that it would be in their best interest to cooperate with DCED to complete the survey. After the evaluation is completed, DCED will forward a copy of the results to all 3 municipalities. It's a free service that they offer. Josh Parish explained what is involved in the study. Poet/Schleig motion to authorize Mayor Mo to sign and send them the letter of intent allowing DCED to conduct the feasibility study, motion passed unanimously.
- She did not perform any weddings.
- She sent a letter out regarding the feeding of cats and received a nasty letter back. She's going to respond to that letter.
- She determined that the complaint received from a property owner on South 3rd Street regarding the placement of trash and cones to save parking spaces is a neighbor dispute. She's not going to get involved.
- There was a discussion regarding dumpster fees and who's responsible for obtaining the permits. It's the property owner's responsibility to obtain a permit.
- There was also a discussion about the best way to reach out to residents so that they are aware of the borough ordinances. A suggestion was made about a possible welcome letter to new residents. Josh Parish stated that the borough website would be a good place for residents to find this information.

STREETS REPORT:

Dennis Naylor reported on the following:

- L. B. Smith Ford has applied for their COSTARS license. We need to wait until they have the license to purchase the truck. Approval of the truck purchase will be added to the agenda for the next meeting.
- He got three quotes for a Scag Cheeta II mower. Bob's Outdoor = \$13,600.00 [free delivery], Ebling's = \$14,753.00 [might be willing to do a trade], and Wertz = \$13,800.00 [including \$200.00 delivery fee]. Parish/McKenna motion to purchase the mower from Bob's Outdoor Power Equipment in Etters, Lewisberry, PA, for \$13,599.00, motion passed unanimously.
- The speed limit sign by the railroad tracks has been put back up.

PARKS AND RECREATION REPORT:

Dan Schleg reported on the following:

- Mark Sands emailed regarding the Halloween in the Park event for this year. He's requesting the use of the park on trick-or-treat night, to use the building at the park for storage of the pumpkins, and to have the street closed. Poet/McKenna motion to approve closing the street [4th Street from Maple Street to Park Alley], the use of the park, & the storage of pumpkins, motion passed unanimously. Dan Schelig will coordinate the pumpkin storage with the VFW.
- He received an email from Manny requesting to use both fields for next year's baseball. He told him that he would need to provide a formal schedule with dates of games and practices by March 1st of next year.
- Before next year, we need to come up with some rules so that the fields are not overused, and also so that there is availability for residents to be able to use the fields and not just teams.
- Making improvements and bringing the park up to current standards was discussed. We need to get a proposal that could be presented to the school to see what they would offer for the improvements. Josh Parish suggested that we work with a company that has an internal grant writing team, so that they are fighting for us to get money to be able to proceed with improvements. Dan Schleg is going to reach out and see if he can get more information on how we can proceed.
- Someone will be using the park this weekend and the weekend of the 27th.

Blane Bowers reported that a marker near the trash can at the park was broken off. They placed a piece of plastic over it. Mayor Mo sent an email to a contact at Columbia Gas to see how to get it fixed.

Pat Poet reported that last weekend, people had cars parked inside the park. It was stated that it's not a problem if someone wants to unload things, but that they should not park inside the park. Dan Schleg is going to add to his list that you cannot park inside the park. The items currently

on his list are: It's a recommended donation of \$25.00; if you have a significant number of people, you have to rent a trash can, you have to clean up, and the park is still open to the public.

PROPERTY AND SERVICES REPORT:

Brian McKenna reported that they wrapped up the roof and siding at Mount Wolf Borough Park. They are doing the left side only on this borough building. The price from Greenwalt is \$1020.44. McKenna/Parish motion to replace the siding on the Borough building, motion passed unanimously. Brian McKenna is going to ask if they will put a downspout up.

BUDGET AND FINANCE REPORT:

Barlett/Schleig motion to sign the Klugh Animal Control Service Contract for 2026, motion passed unanimously.

HEALTH AND SAFETY REPORT:

Josh Parish reported that the fire company is still working on things for the building. The new engine will be here soon. It went for a final inspection.

When we do the budget, we can look at reducing to 4 mills of police protection.

PERSONNEL REPORT:

York County Quick Response Team is requesting funds. This can be considered when discussing the budget at the next meeting.

Schleig/Parish motion to approve the Maintenance Job Description, motion passed unanimously.

PRESIDENT'S REPORT: No Report

OLD BUSINESS:

Pat Poet reported that she was finally able to speak with someone at Tabby Trappers. They will bring traps out and set them. Then they take them to the SPCA to get them spayed or neutered, clip their ear, give them a vaccine, and return them to the exact spot where they were picked up. The SPCA charges Tabby Trappers \$25.00/cat, so Pat Poet suggested that we could donate \$25.00/cat. Pat Poet volunteered to go around and see if she could get residents to sign and say

that they are ok with trapping and getting the cats spayed or neutered. The list would then be given to Tabby Trappers to get us on their list.

NEW BUSINESS:

Josh Parish reported that he made some updates to the website. He also suggested that he be added to the Facebook page so that he could make updates to both the website and Facebook page at the same time.

Pat Poet suggested that a secretary section be added to the agendas and that Old Business should be changed to Unfinished Business.

Barlett/McKenna motion to adjourn the meeting, motion passed unanimously. The meeting was adjourned at 10:01 pm for an executive meeting.

The next Committee Meeting will be held on Tuesday, September 23rd, @ 7 pm

The next Council Meeting will be held on Tuesday, October 14th, @ 7 pm