RESIDENTIAL RENTAL REGISTRATION APPLICATION

MOUNT WOLF BOROUGH

345 Chestnut St, PO Box 458 Mt Wolf, PA 17347
Tel: 717-266-3211 **Fax: 717-384-6945**
Treasurer@MtWolfPA.gov

BARRY ISETT & ASSOCIATES

Multidiscipline Engineers & Consultants
2 Market Plaza Way, Suite 7, Mechanicsburg, PA 17055
Tel: 717-795-8575 **Fax: 610-481-9098**

I. PROPERTY INFORMATION

Building Number & Street Name:

Number of Rental Units in Building: | Zoning District:

RECEIVED STAMP

II. CONTACT INFORMATION

Applicant: | Phone: | email:

Address: | City | State | Zip

Owner (if not applicant): | Phone: | email:

Address: | City | State | Zip

Designated Agent: | Phone: | email:

Address: | City | State | Zip

III. BUILDING DETAILS

☐ One-Family ☐ Two-Family ☐ Multi-Family ☐ Attached Garage ☐ Detached Garage ☐ No Garage

Heat Source ☐ Electric ☐ Propane ☐ Gas ☐ Oil ☐ Coal ☐ Wood/Pellet ☐ Other:

Electrical System ☐ Circuit Breakers ☐ Screw in Fuses ☐ Other:

Amperes ☐ 60 ☐ 100 ☐ 125 ☐ 150 ☐ 200 ☐ 400 ☐ 600 ☐ Other:

IV. UTILITIES

Who is responsible for the following utilities on the rental property – Landlord (L) or Renter (R)

Electric ☐ L ☐ R **Heating Fuel** ☐ L ☐ R **Water** ☐ L ☒ R **Sewer** ☐ L ☐ R **Garbage** ☐ L ☐ R **Prop. Taxes** ☐ L ☐ R

V. SINGLE UNIT (multiple unit building on back)

Apt or Unit No: | No. of Occupants: | Renter full name: (Main Contact) | Phone:

No. of Habitable Rooms: | No. of Bedrooms: | No. of bathrooms: | Tenant has access to Electric Panel ☐ Y ☐ N

Smoke Detector in each sleeping room ☐ Y ☐ N | Outside each sleeping area ☐ Y ☐ N | On each additional story ☐ Y ☐ N

Carbon monoxide alarm installed outside each sleeping area in the immediate vicinity of the bedroom ☐ Y ☐ N

(continue on back)

VI. MULTIPLE UNITS – (10 or more attach additional sheets)

Apt or Unit No: _____ No. of Occupants: _____ (Main Contact) Renter full name: _____ Phone: _____

No. of Habitable Rooms: No. of Bedrooms: No. of bathrooms: Tenant has access to Electric Panel ☐ Y ☐ N

Apt or Unit No: _____ No. of Occupants: _____ (Main Contact) Renter full name: _____ Phone: _____

No. of Habitable Rooms: No. of Bedrooms: No. of bathrooms: Tenant has access to Electric Panel ☐ Y ☐ N

Apt or Unit No: _____ No. of Occupants: _____ (Main Contact) Renter full name: _____ Phone: _____

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VII. INSPECTION FEE SCHEDULE

Upon application for a Residential Rental License and the payment to Mount Wolf Borough a fee of Thirty-five ($35.00) Dollars per Residential Rental Unit, the Code Enforcement Officer or designee shall review pertinent Borough records and inspect the subject premises in accordance with Chapter 294 of the Mount Wolf Borough Code of Ordinance Rental Property. All inspection fees shall be paid prior to the inspection regardless of the number of units. Each re-inspection conducted to a unit after the initial inspection and one (1) re-inspection shall pay a fee of Fifty ($50.00) per Residential Rental Unit and is to be paid prior to re-inspection. Failure to pay inspection fees shall be deemed a failure and/or refusal to comply with the provisions contained herein and will be subject to the penalty contained in Chapter 294.

Residential Rental License: Thirty-five ($35.00) per Residential Rental Unit **Total Fees Included: _____**
Inspection Fee: Thirty-five ($35.00) per Residential Rental Unit ***Payable to: Mount Wolf Borough***

Applicant Signature: _____ **Application Date:** _____

Violations and penalties

Any owner of a rental property who has received notice of a violation of this article and fails to take the necessary corrective action shall, upon conviction thereof, be sentenced to pay a fine in accordance with the schedule below, together with the costs of prosecution, including reasonable attorneys' fees, and, in default thereof, be sentenced to imprisonment in the York County Prison for a period of not more than 30 days. Each day of continued violation shall constitute a separate offense.

First offense: $100. Second offense: $200. Third offense: $500. Each offense thereafter: $500.